

Land Development

Application Form



BEFORE YOU SUBMIT YOUR APPLICATION FORM:

- You must attend a Pre-Application Meeting to discuss your project with a Development Services' representative; and
- You must prepare all of the required documentation for your application as outlined in the *Land Development Document Checklist*, and submit these documents with your application form.

OFFICE USE ONLY:

Date Received: DD / MM / YYYY

File No.: _____

Project No.: _____

Folio/Roll No.: _____

APPLICATION TYPE (check all applicable boxes):

- | | |
|--|--|
| <input type="checkbox"/> Official Community Plan Amendment | <input type="checkbox"/> Subdivision: |
| <input type="checkbox"/> Zoning Amendment (Rezoning) | <input type="checkbox"/> Strata Title Conversion |
| <input type="checkbox"/> Development Permit | <input type="checkbox"/> Site Alteration Permit (check applicable boxes below): |
| <input type="checkbox"/> Development Variance Permit | <input type="checkbox"/> Soil Deposit <input type="checkbox"/> Wood Waste Deposit |
| <input type="checkbox"/> Temporary Commercial or Industrial Use Permit | <input type="checkbox"/> Soil Removal <input type="checkbox"/> Tree / Vegetation Removal |
| <input type="checkbox"/> Discharge of Land Use Contract | |

SUBDIVISION and STRATA CONVERSION APPLICATIONS ONLY:

This application is for... (check one box only):

- ☐ Creation of two or more lots
- ☐ Consolidation of two lots or an alteration to the property line between lots
- ☐ Subdivision under the *Strata Property Act* (phased strata / Form P / Strata Conversion)
- ☐ Bare Land Strata
- ☐ Other (all other types of subdivisions): _____

PROPERTY INFORMATION:

Civic Address: _____

Legal Description (on *Land Title Certificate*): _____

Size of Property (m²): _____

Approximate Commencement Date of Proposed Project: DD / MM / YYYY

SITE ACCESS:

Temporary construction access required? ☐ Yes ☐ No

Proposed road access and requirements – please describe: _____

RIPARIAN AREAS: Please indicate if your project applies to the following:

☐ Watercourses, ditches, wetlands, or seasonal drainage pathways present on site or located within 30m of property*.

* Refer to the *Official Community Plan, Development Permit Area 11* for the Riparian Area Guidelines.

NATURAL ENVIRONMENT AREAS: Please indicate if your project is known to be in one of the following areas*:

☐ Squamish Estuary Conservation Area☐ Brackendale Eagle Reserve☐ Baynes Island Ecological Reserve☐ Mamquam Blind Channel (upper reaches)

* Refer to the *Official Community Plan, Development Permit Area 1, Schedule C* for the Natural Environment Area Guidelines.

SITE ALTERATIONS: If you are adding or removing fill from your site, provide the following information:

☐ Adding material – Volume: _____

☐ Removing material – Volume: _____

PROPOSAL DESCRIPTION: This description should clearly explain the proposed project including how it aligns with the Official Community Plan and, if applicable, how it complies with the Development Permit Area Guidelines. To confirm if your project lies within a Development Permit Area, refer to the *Official Community Plan, Section 5: Development Permit Area Guidelines* at www.squamish.ca.

Provide a description of the proposed development, land use or site alteration including:

- Description of the benefits to the community and impact on the land-use pattern and surrounding properties for any OCP, rezoning, subdivision, or strata title conversion (**OCP Amendment, Rezoning, Subdivision, and Strata Title Conversion Applications only**).
- Justification for any requested variance (**Development Variance Permit Applications only**).
- Off-site information relevant to the design, e.g. environmental assessments, boulevard trees, adjacent building locations, parks, sidewalks, and overhead utilities.
- Description and justification of proposed land clearing, excavation or filling, and proposed use of the lands following completion of alteration (**Site Alteration Permit Applications only**).

NOTE: Please ensure that all information provided in your description is factual and accurate. Your description, or sections of it, will be posted for public viewing in the *Development & Project Showcase* on www.squamish.ca.

[illegible]

NOTE: If you require more space for your description, please attach additional pages to your application.

DEVELOPMENT SPECIFICATIONS: Provide all information relevant to your proposal. Information is available from various sources including www.squamish.ca, the *Official Community Plan*, the *Zoning Bylaw*, and your Development Plans.

You are **NOT** required to complete 'Development Specifications' if you are applying for a Site Alteration Permit.

SPECIFICATION	EXISTING	PROPOSED
OCP Land Use Designation:		
Zoning:		
Development Permit Area (DPA):		
Number of Dwelling Units:	<ul style="list-style-type: none"> • Apartments: _____ • Townhomes: _____ • Strata Lots: _____ • Fee Simple Lots: _____ 	<ul style="list-style-type: none"> • Apartments: _____ • Townhomes: _____ • Strata Lots: _____ • Fee Simple Lots: _____
Lot Size(s):	m ²	m ²
Lot Width(s):		
Number of Storeys:		

SPECIFICATION	BYLAW REQUIREMENT	PROPOSED	VARIANCE
Number of Off-Street Parking Spaces (refer to <i>Zoning Bylaw, Section 40: Parking</i>):	<ul style="list-style-type: none"> • general: _____ • accessible: _____ • visitor: _____ • loading bay: _____ 	<ul style="list-style-type: none"> • general: _____ • accessible: _____ • visitor: _____ • loading bay: _____ 	<ul style="list-style-type: none"> • general: _____ • accessible: _____ • visitor: _____ • loading bay: _____

SITE SERVICING:

SPECIFICATION	EXISTING	PROPOSED (OFFICE ONLY)
Water Service Connection Size:		
Sanitary Service Connection Size:		
Storm Sewer / Drainage Connection Required?	<input type="checkbox"/> No <input type="checkbox"/> Yes – If Yes, check <u>one</u> of the following: <input type="checkbox"/> Close System <input type="checkbox"/> Open Ditch <input type="checkbox"/> Other (describe): _____ _____	

PRIMARY BUILDING:

SPECIFICATION	BYLAW REQUIREMENT	PROPOSED	VARIANCE (circle + or –)
Gross Floor Area:	m ²	m ²	
Floor Area Ratio:			
Front Yard Setback:	m	m	+ / – m
Rear Yard Setback:	m	m	+ / – m
Side Yard Setback (interior):	m	m	+ / – m
Side Yard Setback (exterior):	m	m	+ / – m
Height from natural grade (refer to Site Plan):	m	m	+ / – m
Existing Average Grade (provide calculations; refer to Site Plan):			

DEVELOPMENT SPECIFICATIONS, continued...

ACCESSORY BUILDING:

SPECIFICATION	BYLAW REQUIREMENT	PROPOSED	VARIANCE (circle + or -)
Front Yard Setback:	m	m	+ / - m
Rear Yard Setback:	m	m	+ / - m
Side Yard Setback (interior):	m	m	+ / - m
Side Yard Setback (exterior):	m	m	+ / - m
Height from natural grade (refer to Site Plan):	m	m	+ / - m
Existing Average Grade (provide calculations; refer to Site Plan):			

OFFICE USE ONLY:

TRANSPORTATION NEEDS / IMPACT:

SPECIFICATION		ACCESS, CONNECTIVITY & PROXIMITY
Road name(s) of proposed vehicle entry/exit point(s):		
Proposed closest Hwy 99 connection (intersecting road):		
Proposed connectivity to...	• local transit service:	
	• regional transit service:	
	• cycle/trail network:	
	• pedestrian infrastructure:	
Shortest distance to nearest...	• existing trucking route:	
	• proposed commercial trucking route(s):	
	• wildlife corridors:	

APPLICANT DETAILS:

Full Name: _____

Business Name (if applicable): _____

Mailing Address & City: _____

_____ Postal Code: _____

Business Ph: _____ Cell Ph: _____

Fax: _____ Email: _____

OWNER DETAILS: (Primary Owner only)

Full Name: _____

Mailing Address & City: _____

_____ Postal Code: _____

Home Ph: _____ Email: _____

PROFESSIONAL DETAILS:

- **Architect/Designer** Full Name: _____
Business Ph: _____ Email: _____
- **Landscape Architect** Full Name: _____
Business Ph: _____ Email: _____
- **Professional Engineer** Full Name: _____
Business Ph: _____ Email: _____
- **Environmental Professional** Full Name: _____
Business Ph: _____ Email: _____

I/we hereby represent and warrant to the District of Squamish, knowing that the District relies on this representation and warranty, that the property covered by this application has never, to the best of my/our knowledge having made due and diligent inquiry, been used for any purpose such that a site profile is required to be submitted under the *Waste Management Act (British Columbia)* and that the property is not contaminated or polluted in any way that would make it unlawful, unsafe, or unsuited for the purpose for which it is to be used, including within the meaning of the *Waste Management Act (British Columbia)*.

I/we acknowledge that I/we are required to attend a Pre-Application Meeting prior to submitting a Land Development Application. I/we have attached to this Application a signed *Land Development Document Checklist* with all required documents plus all required fees, and hereby agree to submit further information deemed necessary for processing this Application.

The information on this form is collected under the authority of the *Development Procedures & Fees Bylaw (1446, 1997)* and is used to process your application. If you have any questions about the collection and use of this information, please contact the Information and Privacy Coordinator at the District of Squamish on 604.815.5006 or email privacy@squamish.ca.

This project will be constructed in conjunction with the *Wildlife Attractant Bylaw 2053, 2009*, and in accordance with Bear Aware best practices.

_____ Full Name of Applicant (please print)	_____ Signature of Applicant	DD / MM / YYYY Date
_____ Full Name of Primary Owner (please print)	_____ Signature of Primary Owner	DD / MM / YYYY Date
_____ Full Name of Secondary Owner (please print)	_____ Signature of Secondary Owner	DD / MM / YYYY Date

**IMPORTANT: APPLICATIONS
ARE NOT ACCEPTED UNLESS
COMPLETE, WITH THE
REQUIRED FEE AND
DOCUMENTS.**

OFFICE USE ONLY:

Application Fee: \$ _____ Date Fee Received: DD / MM / YYYY
Receipt No.: _____ DS Representatives' Initial: _____
Delegated? ☐ No ☐ Yes ☐ Requires further review