

Request for Building Information



Civic Address – Street No. & Name: _____

Legal Address &/or Parcel Identifier (PID):

Owner's Full Name: _____

Email: _____ **Cell #:** _____

I am requesting: ☐ Paper Copy ☐ Digital Copy (pdf)

Building Information:

☐ Occupancy permit ☐ Permit Drawings ☐ Site Plan ☐ Building Permit

****Legal plans must be obtained by contacting the Land Title Office directly:**

BC Land Title Office, Suite 300 - 88 Sixth Street, New Westminster
1-877-577-LTSA (5872)
www.ltsa.ca

****For Site Servicing information (water, sewer, sanitary) please contact:**

BC One Call 1-800-474-6886 (www.bconecall.bc.ca)

Comments:

Signature of Property Owner

Date

Building Record Research requests will be charged \$25.00 for the initial request, and an additional \$25.00 at the time the records are picked up, if records are found.

If no records are found, only the \$25.00 initial request fee will be charged.