



MEETING TITLE: 2023 FIELD ALLOCATION SEASON 1 - **MARCH 1, 2023-AUGUST 31,2023**
DATE: WEDNESDAY JANUARY 25, 2023
TIME AND LOCATION: 6:30PM – BLACK TUSK ROOM

IN ATTENDANCE: Jeanette Levett, Squamish Soccer Association; Taurean McCarthy, Squamish Cricket Club; Kevin Read, Howe Sound Minor Ball; Mike Chandler, Squamish Slo-Pitch, Jose Oreamuno, Squamish Soccer Group; Michael Heinrich, Squamish Youth Soccer/Howe Sound Soccer League; Ray Christensen, Squamish Youth Soccer; Andy Dawson, DOS; Sue Virgint, DOS; Kim Muller, DOS

FACILITATOR: KIM MULLER **RECORDER:** KIM MULLER

STATEMENT OF PURPOSE:

To discuss and set Field Use between User Groups for Season 1, Mar 1, 2023- Aug 31, 2023,

ITEM	REQUIRED OUTCOME / ACTION	WHO
Welcome	Introductions Sign in Sheet	All
Review Action Items	From August 31, 2022 meeting – provided in the updates	Kim
Operations Update	Update from Operations	Sue
Recreation Update	Reviewing Action Items from Last Meeting	Kim
Rec Services Process	To review new procedures for Field Lining requests	Kim/Andy
Monthly Contracts	Reminder, contracts signed & payment received no less than 5 days before start of contract.	Kim
Review Calendars	Overview of Season 1 bookings and resolutions Monthly contracts for full Season will be emailed by mid February	Kim
Wrap up	Confirm all Account Information forms collected Tentative Season 2 Meeting Date – June 21, 2023	Mark

THIS MEETING OUTCOMES / DECISIONS:

Who	What
Turf Field	Budget Approved for Turf Maintenance in 2023 *This was sent out after the meeting on Jan 26 from the Director with more information regarding the budget announcement * <i>Artificial Turf Field \$700k has been approved for artificial turf maintenance in 2023. This should extend the field’s lifespan by 15 years depending on usage; project timing has not yet been finalized as it needs to be put out to bids. Impact on users will certainly be a consideration when determining project timing. This investment is great news considering how tight budgets are.</i>
Cricket	Squamish Cricket Club is looking for storage space
DOS	Field Maintenance Requests forms will be posted online
SYSA	Position Statement from SYSA – to get a new turf field next 3-5 years and all work together to make it happen – future dialogue
DOS	Reminder shovelling is not allowed on the Artificial Turf Field or Kicking Wall
DOS	Field Closures are set by the DOS – determined by safety and playability – Please respect the field closures
Resolutions	July/August no conflict with HSMB and Slo-Pitch
Resolutions	Conflicts with HSMB and Cricket will be sorted out between the two groups
Slo-Pitch	No tournament April 22/23 moved to April 29/30

NEW ACTION ITEMS:

Who	What	By when
Kim	To send out the Field Maintenance Request form to the group	Feb 15
HSMB and Slo-pitch	To work together to look possible use Field 6 as a multiuser field – including netting – to set up a meeting to discuss and to provide Kim with an update	March 15

HSMB/Cricket	To work out their conflicts by April 1 st – default fields are designated to youth first – HSMB will work to not blanket book and release fields not being used in a timely fashion	April 1
Mark	To make correction on the schedule for the start of Soccerfest – 8am	Feb 15

OLD ACTION ITEMS			
By whom	What	By when	Completed?
Rec Services	Update Field Allocation procedure – Include need for instructions & due dates about Lining Requests to be part of each Season’s communications leading up to submission deadlines.	Jan 15/23	In progress and soon to be online
Rec Services	How can user groups know what field spaces are available? How can they look that up online?	TBD	In progress and soon to be online
Rec Services	Investigate: Future policy change to allow for contract to be signed at start of month but payment be made at end of month	TBD	Policy remains the same
Operations	Transparency of how field weather closure decisions re. open/close status are made; timeline of how long until are opened again; sport closure equity – ie. fields not being closed to one particular sport’s adults, fields being closed to all sport’s adults: online info re. reasons for closures – ie. drainage issues for Field 8 area & what is being pursued as long-term solutions / growing season dates	TBD	Provided in Ops Update
Rec Services	Fairness of fees: currently no refund for grass closures; equity of fees for Season 1 (unlikely to be weather closures) vs Season 2 (likely weather closures) – same fee yet different volume of access; why 2 tiers of payment – hourly vs per player – if was hourly then better equates to amount of use	TBD	TBD
Operations	Dealing with goose feces, dog feces particularly after longer snow events	TBD	Provided in Ops Update