



**MINUTES**

2023 FIELD ALLOCATION SEASON 2  
 SEPTEMBER 1, 2023 – FEBRUARY 29, 2024

**DATE:** WEDNESDAY JULY 12, 2023

**TIME:** 7PM                      **LOCATION:** BRENNAN PARK RECREATION CENTRE

**PRESENT:**

**Field User Groups**

- Squamish Youth Soccer Association
- Howe Sound Soccer League
- Squamish Soccer Association
- Howe Sound Minor Ball
- Squamish Slo-Pitch Association
- Squamish Cricket Club
- Squamish Field Hockey
- Axemen Rugby Club
- North Shore Women’s League
- Squamish Disc Golf Club
- DOS Staff

**Representative(s)**

- Ray Christianson, Michael Heinrich
- Michael Heinrich, Kim Stanley, Cole Wilson
- Jose Oreomuno
- Kevin Read
- Michael Chandler
- Taurean McCarthy
- Paul Buck
- Blake Mahovic, Neil Irwin, Matt Westwood
- Monika Rogers, Holly Scramstad
- Sean Goodwin
- Devon Guest, Kim Muller, Rosella Bianco, Beckie Sexton, Andy Dawson, Sue Virgint

**FACILITATOR:**                      DEVON GUEST                      **RECORDER:**                      KIM MULLER

**STATEMENT OF PURPOSE:**

To discuss and set field use between User Groups for Season 2, Sep 1, 2023 – Feb 29, 2024.

ITEM	REQUIRED OUTCOME / ACTION	WHO
Welcome	Introductions / Sign in Sheet	All
Review Calendars	Overview of Season 2 bookings and resolutions. Monthly contracts for full season will be emailed in August.	Kim
Wrap Up		Kim

**OLD ACTION ITEMS:**

BY WHOM	WHAT	BY WHEN	COMPLETED
HSMB AND SSPA	To work together to look at the possibility for Field 6 as a multi-user field – including netting – to set up a meeting to discuss and to provide Kim with an update.	March 15	Done
HSMB AND SCC	To work out their conflicts by April 1 <sup>st</sup> – default fields are designated to youth first – HSMB will work to not blanket book and release fields not being used in a timely fashion.	April 1	Done
MARK	To make correction on the schedule for the start of Soccer Fest – 8am	Feb 15	Done
REC SERVICES	How can user groups know what field spaces are available? How can they look that up online?	July 12	Procedure – hand outs
REC SERVICES	Investigate: Future policy change to allow for contract to be signed at start of month but payment be made at end of month,	TBD	To discuss with Finance

**THIS MEETING OUTCOMES / DECISIONS:**

WHO	WHAT
Squamish Field Hockey (SFH)	SFH confirmed for Artificial Turf <ul style="list-style-type: none"> <li>• Saturday 8:00-9:00 AM – Kids (Shared Field)</li> <li>• Saturday 20:00-21:00 – Adults (Full Field)</li> </ul>
Squamish Cricket Club (SCC)	SCC confirmed Monday 17:00-21:00 on Field #4
Breakers	No Conflict – 9:00-11:00 AM on Sundays (to be worked out with SYSA)
Squamish Slo Pitch Association (SSPA)	Suggested paying and build a third field, only help requested is a meeting with DOS representatives. Meeting to be set.
Squamish Disc Golf (SDG)	Introduction of Representative from Disc Golf; Sean Goodwin. Suggestion for use of the forested areas to build a new course. Kim Muller to set up a meeting with DOS staff and Disc Golf representatives. Sean has been requested to create documentation of his intentions.
DOS -Sue Virgint	Reminder to all users on Field Lining deadline (Aug 15). Also please do not drag any nets for the integrity of the artificial turf. DOS are also responsible for their assets, and we must be able to maintain our current ones before considering additional ones.
DOS -Andy Dawson	Mentioned a request for a Cricket Pitch Plan placed between fields 1-4- very preliminary.

Axemen Rugby (AR)	<p>Discussion for Axemen Rugby’s submission moved last to allow other User Groups that are finished to excuse themselves from the meeting.</p> <p><b>A.</b> Axemen Rugby’s request Tuesdays and Thursdays – Artificial Turf Field - 1730-2030 <i>In conflict with other User Groups</i></p> <p><b>B.</b> Saturdays -Centennial Field 1 -1000-1600 <i>No Conflict – confirmed to Rugby</i></p> <p><b>C.</b> Sundays – Centennial Field 1 – 1000-1200 <i>No Conflict – confirmed to Rugby</i></p> <p><b>A.</b> Artificial Turf Field 17:30-20:30 Tuesdays and Thursdays. SYSA – SYSA explained their number of participants increased and cannot assign their prime time on the turf to the Axemen Rugby Adults.</p> <p>Discussion around field submission grouped all ages together for the AR club. As per the DOS policy – youth have priority over adults.</p> <p>After discussion – a solution was presented:</p> <ul style="list-style-type: none"> <li>• After October 15 from 18:30 onwards on Tuesdays/Thursdays Hendrickson Field is for the Axemen Rugby Club on the condition that youth take the earliest field time first.</li> </ul> <p>No answer was given to the proposal and a deadline was given for July 19, 2023.</p>
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**NEW ACTION ITEMS:**

BY WHOM	WHAT	BY WHEN	COMPLETED
DOS Bookings	To send out to the User Groups – Field User Contact Information for all organizations	Aug 15	
DOS Bookings	To set up a meeting regarding the Slo-Pitch third field discussion	Aug 15	
DOS Bookings	To set up a meeting with the Disc Golf representative and DOS staff	Aug 31	
User Groups	To submit their field lining requests to Operations.	Aug15	

**Next Meeting January 18, 2024**