



**SENIOR CITIZEN’S RECREATION & CULTURE ADVISORY COMMITTEE MEETING**

**SEPT 26, 2022      11:00 AM – 1:45PM**

**PARTICIPANTS:** Devon Guest, Harjot Thandi, Corinne Lonsdale, David Gayton, Ross Dickson, Moira Biggin-Pound, Janice Tomich, Dave Nabi, François Morel, Christina Rupp, & Janice DesJardins

**ABSENT:** Mandy Foster

**RECORDER:** Harjot

**STATEMENT OF PURPOSE & OBJECTIVE(S):**

- Introduction of the Advisory Committee goals and objectives and the Terms of Reference
- Establish consistent future meeting days and times

**AGENDA: (PRIORITIZED)**

ITEM	REQUIRED OUTCOME / ACTION	PREPERATION NEEDED	BROUGHT FORWARD BY:
Welcome & Introductions	Coffee (15 mins) A vehicle will be arranged to transport the group to Brennan Park and back	Laptop and projector	Facilitator
Facility Tour	Westwinds (30 mins) The 55 Activity Centre (30 mins) Brennan Park Recreation Centre (30 mins)	11:15 – 12:45pm	Devon
Light lunch and agenda kick-off	Code of Conduct review & Social Media Policy	5 mins	Devon
	Summary of review of Seniors Programming Engagement Report	15 mins	
	Terms of Reference Review <ul style="list-style-type: none"> <li>• Objectives of committee</li> <li>• Draft objectives of Term</li> </ul>	30-45 mins	
Next meeting	Meeting schedule 2022/2023	10 mins	Devon
Wrap-up	Outcomes/decisions reviewed Action items - assigned responsibilities; set delivery dates;	1:45pm	Devon

**LAST MEETING’S ACTION ITEMS:**

By Whom	What	By When	Update



**MEETING OUTCOMES/ DECISIONS:**

Who	What

**NEW ACTION ITEMS:**

By Whom	What	By When

**Next meeting date:**