



OFFICE USE ONLY

Date received: _____

File No: _____

Project No: _____

Temporary Patio Application Form

To support local Squamish businesses adhere to the new COVID-19 physical distancing guidelines outlined by the Provincial Health Officer (PHO), this permit authorizes the temporary creation or expansion of patios on District-owned or privately-owned land, until October 31, 2020. Please note this information may be shared with Vancouver Coastal Health (VCH), as the District will be dealing directly with VCH to speed up review and approval timelines. Send your completed Application and Site Plan to patios@squamish.ca. Application approval will be sent to the Business email address you enter on this form.

PATIO DESIGN SITE PLAN INFORMATION

Please check off if included in your site plans.

All items should be included unless it does not apply to your specific patio design.

- Submit a site plan with either digital or hand sketched (as best to scale as possible) where the patio space is being proposed.
- Consider separate entrance and exit where possible and show patio entrance locations and dimensions on the plans.
- Identify locations of applicable existing building and patio entrance(s) and exit(s) as they relate to or are in close proximity to the proposed temporary patio space.
- Identify location of Fire department Connection (FDC) if it is a sprinklered building.
- Include draft seating concept in line with **PHO mandate** (6ft apart).
- Provide a rough detail (hand sketch is acceptable) of a fence (design/material). If the patio is on a road or beside parking stalls or drive aisles identify where reflectors will be located on a site plan.

Please note, patios designed in parking lot drive aisles may require additional fire access review and information. Conversion of existing parking stalls for the purpose of temporary patios is supported in moderation and extent may vary on location. Additional cooking equipment, such as outdoor BBQ's will require additional review and requirements and are not advised at this time for this temporary purpose. If proposing a sidewalk patio, ensure there is enough space left for the sidewalk. Use street parking or boulevard if there is not enough space on the sidewalk. See [guidelines](#) for more information.



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BUSINESS INFORMATION	
Business Legal Name:	
Doing Business As:	
Business Address:	
Business Licence No:	
APPLICANT DETAILS	
Authorized Applicant Name:	
Contact Phone:	
Email:	
OWNER DETAILS (if different than applicant)	
Owner Name:	
Contact Phone:	
Email:	

PATIO INFORMATION	
Is your temporary patio offering places for take out to sit only or will you have food service?	<input type="radio"/> Take out / sit only <input type="radio"/> Full food service
Will you be serving alcohol on your temporary patio?	<input type="radio"/> Yes <input type="radio"/> No
Where is your temporary patio located? (Choose both if applicable)	<input type="radio"/> District Land <input type="radio"/> Private property



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LOCATION INFORMATION

Fill out the section that applies to your patio location. (Tick appropriate)

DISTRICT LAND	PRIVATE LAND
Where is your patio? (check all that apply) <ul style="list-style-type: none"> <input type="radio"/> On sidewalk <input type="radio"/> On a boulevard area <input type="radio"/> In a street parking stall 	Where is your patio? (check all that apply) <ul style="list-style-type: none"> <input type="radio"/> Unused space <input type="radio"/> Parking stall(s) <input type="radio"/> Drive aisle <input type="radio"/> Landscaping
Total area of District land required (ft ²):	Total area of private land required (ft ²):
Do you have Commercial General Liability insurance of \$5 million? <ul style="list-style-type: none"> <input type="radio"/> Yes <input type="radio"/> No 	Do you have the owner's permission? <ul style="list-style-type: none"> <input type="radio"/> Yes <input type="radio"/> No

* District of Squamish must be named as an additional insured party.

BUILDING INFORMATION

Temporary Patios design to follow COVID-19 physical distancing guidelines outlined by the Provincial Health Officer. The addition of a Temporary Patios cannot increase current occupancy

CURRENT OCCUPANCY		PROPOSED TEMPORARY OCCUPANCY	
CURRENT SEATS (entire establishment)		PROPOSED TEMPORARY SEATING (entire establishment)	
Indoor:	Outdoor:	Indoor:	Outdoor:

Will the temporary patio impact/change any existing exits and or building access points? Yes No
If yes, please identify on your site plan.

ANY FURTHER COMMENTS:



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BUSINESS/LAND OWNER APPROVAL

I have submitted a site plan with accurate dimensions to the best of my ability to show the extension of my patio space, proposed additional seats and nearby District infrastructure (light poles, planter boxes, etc.).

I _____ understand that this is a temporary patio application form to permit a temporary patio space for my business until October 31, 2020 and if approved, it in no way serves as any precedent to support the same patio space in the future. Any permanent patios will have to go through the regular District approval process. I acknowledge that I will return the space to its original form on or before October 31, 2020.

Business Owner Name

Electronic signature of Business Owner

Date signed

If applicable

Land Owner Name

Electronic signature of Land Owner

Date signed

DISTRICT APPROVAL

District Signing Authority Name

Department/title

Electronic signature of District

Date signed