



Integrated Solid Waste Specialist

Temporary Full-Time

Explore this exciting temporary full-time job opportunity to work with the Engineering team. The Integrated Solid Waste Specialist is responsible for the contracted operation of the District of Squamish's residential solid waste collection, landfill and recycling depot, as well as the development, implementation and oversight of strategic plans, policies, programs and activities associated with solid waste management. This position leads and supports initiatives that transition Squamish towards a low carbon, zero-waste future.

The successful candidate will have a post-secondary degree in an environmental discipline along with completion of recognized courses relating to landfill operations, such as Manager of Landfill Operations certification by SWANA and five years' experience in solid waste management, or, have an equivalent combination of education, training and experience. They will have thorough knowledge and strong interest in the principles of solid waste management and waste reduction.

The District of Squamish is a growing community. With a small-town setting, spectacular natural environment, and world-class outdoor recreational opportunities, Squamish offers an incredible live-work-play lifestyle that few places can offer.

This is an exempt position and is excluded from the Union.

Please submit your cover letter and resume quoting competition #20-29 to:
Human Resources
District of Squamish
37955 Second Avenue, P.O. Box 310, Squamish, BC V8B 0A3
E-mail: jobs@squamish.ca

Application deadline: April 3, 2020. *We offer a competitive package of salary and benefits commensurate with experience.*

Scroll down to view the full job advertisement:



SQUAMISH

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External Job Advertisement

Position:	Integrated Solid Waste Specialist
Status:	Temporary Full-Time (anticipated end date of September 2021)
Work Area:	Engineering
Posting Date:	March 19, 2020
Closing Date:	April 3, 2020

GENERAL SUMMARY

Under the supervision of the Manager of Sustainability and Climate Change, the Integrated Solid Waste Specialist is responsible for the contracted operation of the District of Squamish's residential solid waste collection, landfill and recycling depot, as well as the development, implementation and oversight of strategic plans, policies, programs and activities associated with solid waste management. This position leads and supports initiatives that transition Squamish towards a low carbon, zero-waste future.

KEY RESPONSIBILITIES

Customer Service

- Contributes to the success of our team and creation of our community, by fostering the District of Squamish corporate values in their work: thinking beyond today, working together, acting with courage and enthusiasm, doing the right thing, and striving to do better every day.
- Follows the District of Squamish's Customer Service Guidelines to ensure the Delivery of Outstanding Service.
- Responds to correspondence, inquiries, and complaints from the general public, other Municipal Departments, consultants, agencies and other groups concerning solid waste management.

Project Management & Leadership

- Manages the curbside collection and landfill operations, scale, and maintenance contracts, and administration of the Solid Waste Utility bylaw.
- Develops and oversees the District's Zero Waste Strategy and Solid Waste Management Plan, lead's updates and guides implementation.
- Collaborates with other departments and community groups on Solid Waste plans and strategies, program development and support, and action implementation.

Solid Waste Management

- Ensures compliance with relevant Acts, Regulations, Bylaws, Permits, Guidelines, Operational Certifications, DOCP and Contracts and ensures that the Squamish Landfill has up-to-date policies, procedures, bylaws, and practices that meet regulations.
- Leads planning of Solid Waste Utility capital projects.

Budget and Strategic Planning

- Identifies and pursues funding opportunities.
- Prepares budget submissions and manages the Solid Waste Utility budget, including monitoring revenue and expenses, approving invoices, and taking steps to rectify issues.
- Supports District involvement in regional solid waste management initiatives, programs, and reviews, and serves on regional working committee(s), as required.
- Prepares and presents reports and policy recommendations to Council, Committees, and others.

Communications and Liaison

- Establishes and fosters partnerships with community groups, government agencies, and private organizations.
- Engages the public by planning and leading public meetings, stakeholder workshops, open houses, surveys, email and letter correspondence, and contributing to content on the District's website.
- Plans, develops, implements, and manages the public information and education programs aimed at increasing awareness and participation in waste reduction programs.



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REQUIRED KNOWLEDGE, SKILLS & ABILITIES

- Knowledge and strong interest in the principles of solid waste management and waste reduction.
- Knowledge of best practices in solid waste management and applicable safety requirements, including landfill and curbside operations and waste reduction.
- Working knowledge of all waste and environmental legislation, bylaws, policies, practices and procedures.
- Proficient in contract administration and budget management.
- Strong decision-making skills and sound judgement.
- Excellent presentation and facilitation skills.
- Strong skills in project planning and management, research, strategic planning and critical analysis.
- Demonstrated leadership skills with the ability to plan, assign, motivate, and direct work of contractors and staff in a variety of diverse activities.
- Ability to respond to emergency situations and manage competing priorities.
- Ability to read, prepare and understand technical documents including operation and maintenance manuals, construction specifications and drawings, and survey maps and plans.

REQUIRED TRAINING, EDUCATION AND EXPERIENCE

- Valid Class 5 BC Driver's Licence with a safe driving record
- A minimum of 5 years of experience in solid waste management

AND

- Post-secondary degree in an environmental discipline along with completion of recognized courses relating to landfill operations, such as Manager of Landfill Operations certification by SWANA

OR

- An equivalent combination of education, training and experience

Hours of Work: 70 hours bi-weekly, Monday to Friday. Current shifts (subject to change) range between the hours of 8:00 a.m. to 5:30 p.m, fortnight schedule.

Compensation: A competitive salary as well as a comprehensive benefits package.

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Direct Your Application (Quoting Competition #20-29) To:

Human Resources

District of Squamish

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