



SQUAMISH

HARDWIRED *for* ADVENTURE

External Job Posting

Position:	Instructor Guard 1 (multiple positions)
Status:	Casual/ On Call
Department:	Recreation
Posting Date:	January 4, 2017
Closing Date:	December 31, 2017

GENERAL SUMMARY

Under the supervision of the designated shift supervisor, performs lifeguarding, instruction, and custodial work involving responsibility for the safety and instruction of all users of a municipal facility.

KEY RESPONSIBILITIES

Customer Service

- Maintains courteous and positive public relations with customers, including residents of the community, representatives of organizations, regulatory agencies and other District staff, by delivering quality customer service.
- Follows the District of Squamish's Customer Service Guidelines to ensure the Delivery of Outstanding Service.

Main Duties and Responsibilities

- Monitors pool and related activities of patrons and enforces safety regulations to standards established by the District and all regulating bodies.
- Initiates rescue response prevention and first aid measures.
- Participates in the training and evaluation of subordinate aquatic staff and assists in ensuring the maintenance of established standards of performance and safety for lifeguards and instructors as set by the District.
- Instructs all age groups including people with special needs, to standards established by the District.
- Maintains and completes related class records on participation and progress including daily lesson plans, worksheets kept up to date and progress cards.
- Performs cashiering duties in the absence of regularly scheduled Recreation Facility Clerks.
- Performs scheduled monitoring and cleaning tasks with respect to pool water, facilities, and equipment.
- Understands and follows all established standards of behavior, performance, and safety as set by the District.
- Participates in all mandatory in-service training.
- Performs other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS & ABILITIES

- Working knowledge of the rules and regulations governing public safety in a swimming pool and with the District pool safety plan for proper guarding, instruction methods, and general procedures.
- Considerable knowledge of swimming instruction techniques including specialized areas such as special needs, pre-school children, and lifesaving.
- Ability to instruct all aged groups and levels of swimmers.
- Excellent interpersonal and communications skills and ability to deal with people in a professional manner.
- Physical condition sufficient to ensure strength and stamina in the water and during rescues.
- Working knowledge of pool chemistry, water filtration, chlorination, heating, and related pool equipment procedures.
- Ability to successfully complete Facility Performance Standards.
- Is organized and able to balance a fluctuating workload.
- Ability to excel in a team oriented environment.
- Is self-motivated and takes initiative appropriately.
- Basic computer word processing (ie. MS Word, MS Excel).
- Ability to understand, follow, and relay messages and instructions.



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REQUIRED TRAINING, EDUCATION AND EXPERIENCE

- An original Police Information Check, including Vulnerable Sector Check issued within the past 6 months that is satisfactory to the employer will be required before starting in the position.
- Current National Lifeguard Certificate (Pool Option).
- Current Water Safety Instructor Certificate.
- Current CPR "C" Level Certificate.
- Current Standard 1st Aid Certificate.
- Or equivalent certifications from other agencies.

Hours of Work: Between the hours of 5:30am - 10:30pm, Monday to Sunday
Casual – on call

Salary: **\$23.10 per hour**

This is a Union position within the Collective Agreement of CUPE Local 2269 and the District of Squamish.

Direct Your Application INCLUDING your valid certificates as listed above, to

Competition #17-01

Human Resources

District of Squamish

37955 Second Avenue, P.O. Box 310, Squamish, B.C., V8B 0A3 E-mail: jobs@squamish.ca