



The District of Squamish is located in the unceded traditional territory of the Skwxwú7mesh Úxwumixw (Squamish Nation). We offer gratitude to the Skwxwú7mesh People who have lived on these lands since time immemorial.

Municipal Engineer 1 - Development

Temporary Full-Time (anticipated end date January 31, 2026)

The Municipal Engineer 1 supports the Major Projects – Industrial team coordinating and completing permitting and plan reviews adhering to legislative requirements. This role is responsible for design review and field monitoring of development and infrastructure projects, as well as reviews off site servicing requirements of development projects.

Your experience will be invaluable as you focus on liaising with the Development Engineering team, the Planning department and Building Department on Civil Engineering aspects of new development projects comprising the Major Projects – Industrial portfolio.

Our ideal candidate will possess a university degree in Engineering (preferably with a Civil Engineering focus), registered as (or eligible for registration as) an Engineer in Training or Professional Engineer in BC and experience working in local government or an engineering firm with a development focus.

Who we are: The District of Squamish is a progressive and growing community. Our friendly, small-town setting, spectacular natural environment, thriving arts, culture and heritage scene and world-class recreational opportunities offer an incredible live-work-play lifestyle that few places can beat.

We are a team of fun-loving yet highly dedicated and hardworking professionals who are committed to continuous learning, improvement, and excellence in service to our citizens - and so is our ideal candidate.

Think you would be the perfect fit? Then come work with us! In addition to a competitive salary (\$92,164.86 - \$101,280.06), we offer a fortnight schedule (70 hours bi-weekly) which allows for an earned day off every second week.

We can't wait to hear from you! A complete job advertisement can be viewed below.

This is an exempt position and is excluded from Union membership.

Please submit your cover letter and resume quoting competition #24-25
Human Resources
District of Squamish
37955 Second Avenue, P.O. Box 310, Squamish, BC V8B 0A3
E-mail: jobs@squamish.ca

Application deadline: Open until filled.

As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence AccessibilityHR@squamish.ca. We thank all applicants for applying.



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External Job Posting

Position:	Municipal Engineer 1 - Development
Status:	Temporary Full-Time (anticipated end date January 31, 2026)
Work Area:	Major Projects - Industrial
Posting Date:	February 22, 2024
Closing Date:	Until position filled

GENERAL SUMMARY

Reporting to the Manager of Major Projects - Industrial, the Municipal Engineer 1 supports the Major Projects – Industrial team coordinating and completing permitting and plan reviews adhering to legislative requirements. This role is responsible for design review and field monitoring of development and infrastructure projects, as well as reviews off-site servicing requirements of development projects. The focus of this role will be on liaising with the Development Engineering team, the Planning department and Building Department on Civil Engineering aspects of development projects comprising the Major Projects – Industrial portfolio.

KEY RESPONSIBILITIES

- Contributes to the success of our team and growth of our community by fostering the District of Squamish corporate values: Respect, Integrity, Connection and Progress.
- Hires consultants to develop preliminary and feasibility plans, monitors activities to ensure design and projects satisfy all goals and objectives including being on-schedule and within budget expectations.
- Supports the Major Projects - Industrial team in complex development and infrastructure projects involving Engineering, Environmental, Planning, and Public Works functions working together in a project that is developed with the best interests of present and future citizens; and that balances social, economic, and environmental priorities.
- Performs field inspections of Civil and Environmental works that pertain to development projects.
- Advises and consults with other departments, agencies, community groups, property owners, associations, clubs, and the public on development-related matters and attends public meetings as required.
- Ensures that the Division of Community Development, procedures, practices, and priorities are conducted and carried out within Council's vision for the community.
- Prepares technical reports and makes presentations as required.
- Prepares terms of reference for engineering studies and designs, calls for proposals, and evaluates and awards assignments in accordance with the District's Procurement Policy.
- Responsible for the award of work within legal guidelines and District Policy.
- Reviews design submissions for proposed developments in order to determine whether appropriate engineering standards have been met.
- Manages engineering assignments to ensure that work is completed to District standards, within budget and on schedule.
- Works with the Planning Department in review of pre-applications for Developments; provides input to OCP Amendments, Zoning, Subdivisions and Service Agreements, along with Environmental permits, such as Site Alteration Permits.
- Works with the developer's Engineering team, District Engineering and Public Works on off-site design review and approval, creating Servicing Agreements, and conducting construction review and inspections of development project infrastructure.
- Monitors District-run projects, including project management, contract administration, and inspections.
- Other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS & ABILITIES

- Demonstrates thorough knowledge of the principles and practices of civil engineering as applied to the design, construction, and maintenance of local government development projects and services.
- Knowledge of Master Municipal Construction Documents (MMCD) is preferred.



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- Knowledge of WorkSafe BC regulations and relevant occupational health and safety practices and experience ensuring safe construction projects is preferred.
- Possesses excellent interpersonal and communication skills and ability to deal with people in a professional manner, especially in challenging circumstances.
- Demonstrates excellent leadership and collaboration skills with all staff, but particularly the Engineering, Public Works, Planning, Building Services teams.

WORKING CONDITIONS

- This position involves both indoor and outdoor work environments, with exposure to various weather conditions such as rain, snow, heat, and cold.
- May be exposed to loud noise, dust, fumes, and other construction-related hazards at construction sites.
- Physical demands of the job include standing, walking, climbing stairs, and navigating uneven terrain during site visits and inspections.
- May encounter potentially hazardous situations during inspections, such as unsafe structures, electrical hazards, or hazardous materials.

REQUIRED TRAINING, EDUCATION AND EXPERIENCE

- Valid BC Class 5 Driver's License with a safe driving record.
- University degree in Engineering (preferably with a Civil Engineering focus).
- Registered as (or eligible for registration as) an Engineer in Training or Professional Engineer in BC.
- Experience working in local government or an engineering firm with a development focus is preferred.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. This is a general list of responsibilities, duties and skills required of personnel so classified. Other related duties may be assigned in keeping with the general nature of the position.

The District of Squamish may consider applications who do not fulfill all requirements of the position if no fully qualified applicants apply.

Hours of Work: Monday to Friday, 70 hours bi-weekly with a compressed work week (9 day fortnight).

Salary: Salary range: \$92,164.86 - \$101,280.06

This is an exempt position and is excluded from the Union.

Direct Your Application (Quoting Competition #) To: #24-25

Human Resources

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