



# SQUAMISH

HARDWIRED *for* ADVENTURE

*The District of Squamish is located in the unceded traditional territory of the Skwxwú7mesh Úxwumixw (Squamish Nation). We offer gratitude to the Skwxwú7mesh People who have lived on these lands since time immemorial.*

## External Job Posting

<b>Position:</b>	<b>Utilities Operator In-Training (OIT) – (Multiple Positions)</b>
<b>Status:</b>	Temporary Full-Time
<b>Work Area:</b>	Public Works
<b>Posting Date:</b>	March 22, 2024
<b>Closing Date:</b>	Until positions filled

## GENERAL SUMMARY

Under the general supervision of the Utilities Chief Operators or Utilities Supervisor, OIT (Operators In-Training) at the District of Squamish assist with the operation and maintenance of the Water Supply & Distribution System, Wastewater Collection System and Wastewater Treatment Plant.

## Main Duties and Responsibilities

- Contributes to the success of our team and creation of our thriving community, by fostering the District of Squamish corporate values: Respect, Integrity, Connection and Progress.
- Effectively responds to public enquiries in a timely manner in the absence of the Operators or Supervisor.
- Conducts maintenance, construction, operation, and labouring duties on the District's Water and Wastewater Utility systems. Operates, maintains, repairs and installs municipal water supply and distribution, wastewater collection, and treatment systems including water wells, chemical dosing pumps, PRV's, booster pumps, fire hydrants, lift stations, manholes, services, mains, mechanical and biological wastewater treatment plant processes and other water and wastewater related infrastructure under the supervision of qualified operators.
- Performs confined space entries.
- Performs flagging duties, directs, or controls traffic at work sites.
- Operates municipal equipment in a safe and efficient manner according to legislation and applicable District of Squamish policies and procedures.
- Collects data using manual and electronic processes.
- Other duties as required including labouring tasks.
- Carries out the work in accordance with established safe work procedures and participates in Occupational Health and Safety activities, tasks and duties as determined by their supervisor.

## REQUIRED KNOWLEDGE, SKILLS & ABILITIES

- Thorough knowledge of occupational hazards and precautionary measures as related to the operation of various maintenance and construction equipment.
- Demonstrated physical strength, stamina and co-ordination to perform heavy manual outdoor work.
- Basic knowledge of operation, maintenance, repair and construction of water and sewer utility operations.
- Basic knowledge of the Public Works Department assets and their maintenance requirements.
- The ability to operate small equipment safely and under minimal supervision.
- Excellent interpersonal and communication skills and ability to deal with people in a professional manner.
- Ability to follow oral and written instructions and procedures.
- Good organizational skills and the ability to multitask.
- Intermediate level computer skills (MS office software suite, mobile smart phones and tablets)
- Ability to work safely in compliance with the District of Squamish Health and Safety Policy, WorkSafe BC and WHMIS Guidelines.

## REQUIRED TRAINING, EDUCATION AND EXPERIENCE

- Valid BC Class 5 Driver's Licence with a safe driving record
- Certified TCP (Traffic Control Person) and experience with TMP (Traffic Management Plans)
- Confined Space Awareness
- WHMIS
- Grade 12 or equivalent



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- Two years (24 months) experience in labouring work
- Required to obtain OIT certification under the Environmental Operators Certification Program (EOCP) within six months of start date

## **WORKING CONDITIONS**

Utility Operators work in a variety of locations including office space, lab, and outdoors in all weather conditions as well as working in and around untreated sewage.

## **Disclaimer:**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. This is a general list of responsibilities, duties and skills required of personnel so classified. Other related duties may be assigned in keeping with the general nature of the position.

**Sewer Hours of Work:** Current shifts (subject to change): Monday to Sunday, 40 hours per week, 10 hours per day, between the hours of 6:00am to 9:00pm. Four consecutive days with three days of rest. Some flexibility is required, schedule may vary to include working on the weekends or evenings as per Article 13.02 c).

**Salary:** \$33.48 until the time when the Employee acquires the Operator In Training Certificate, at which time the wage rate will increase to \$34.88. The position may not continue if the employee is not able to obtain their OIT designation at the end of 6 months.

This is a Union position within the Collective Agreement of CUPE Local 2269 and the District of Squamish.

## **Direct Your Application (Quoting Competition #) To: #24-33**

Human Resources  
District of Squamish  
37955 Second Avenue, P.O. Box 310  
Squamish, B.C., V8B 0A3 E-mail: [jobs@squamish.ca](mailto:jobs@squamish.ca)

*As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence [jobs@squamish.ca](mailto:jobs@squamish.ca) and include Accessibility in the subject line. We thank all applicants for applying.*