

**District of Squamish  
OCP Community Advisory Committee**



**Meeting:** Monday, April 11, 2016, 6:30 p.m.

**Location:** Council Chambers, Municipal Hall

**Public Attendees:**

Lisa Ames  
Deanna Bell (absent)  
Christina Bergin  
Karen Cook (absent)  
Kristine Good (absent)  
John Hawkings  
Grant McRadu  
Toran Savjord  
Shannon White

**Council:**

Mayor Patricia Heintzman  
Councillor Karen Elliott

**Staff:**

Jonas Velaniskis (absent)  
Christina Moore  
Gary Buxton  
Matt Gunn  
Sarah McJannet (absent)

**Consultants:**

Vince Verlaan (Modus)  
Dan Wilson (WCS)

**MEETING NOTES:**

**1. Adoption of Agenda**

The meeting was called to order at 6:37 p.m. and the agenda was adopted as presented.

**2. Project Update**

Matt Gunn provided an update on the Phase 1 summary document. It had been amended in accordance with the Committee's comments. Staff had incorporated the school workshop and First Nations workshop material into the document. The document has been posted to the District's web site.

**3. Discuss Phase 2 Activities & Workbooks**

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Vince Verlaan provided an update and outline of the work books and materials for Phase 2. There are 2 ways to get involved; via an OCPizza night or through a workshop. Mr. Verlaan noted that a lot of work by both District staff and Modus staff had taken place to get to this point. The public workshop is scheduled for the evening of May 9. The pizza nights would be self formed and organized (citizen lead) groups, or by areas of interest for a particular group. The format allows for groups to go as deep as they want to into the subject material. Groups would be refunded \$30 for food for 4 or more people. The intent was that group try to reach agreement on their submissions to the work books.

Each work book contains 5 sub topics. It is assumed that no one will want to go through all of the 15 sub topics. Communication will push the online submission of work books to minimize data collection and transcription. Staff have assembled a lot of material as suggested content and direction that people can respond to, as well as allowing for other directions to emerge.

Groups will have a month to complete the work books. The books will be launched on Friday April 15 and have to respond by May 11.

The Committee provided some feedback to encourage the groups to take on as many of the sub topics as they can, and simplify the voting system to select topics of discussion. The Committee also asked that online resources that are cited in the draft policy directions be provided links to automatically connect to the document. The Committee noted that some proposed directions were not clear (e.g. the Waterfront Landing question in the Local Economy work book). Staff noted that some could be removed but adding new ones or restructuring the document significantly were not possible at this point in time.

Staff noted that what the intent of the work book review was really to see if there was anything that was objectionable and should not be included, or if there was anything major that was missing and should be included. Also if the Committee has any comment about usability. The Committee asked if it was possible to help with questions about the work books. Christina Moore thought that this could be handled by OCPizza night FAQ's on the web site or possibly on the District's Facebook page.

Christina Moore updated the group on communication materials, the posters and the pizza night promotions. A big effort was being made this week to promote the event. Ms. Moore noted that we had radio spots and over 500 emails to contact people to drive interest. We have a good base from Phase 1 to build from. Stakeholder groups from Phase 1 would be contacted directly to encourage them to host OCPizza night discussions.

The workshop will also be based on the sub topic groups and will allow people to go to the discussions where they have more interest. It would follow the sub topics based in the work books, and allow 3 rounds of conversations. There would be 10 tables, so we were targeting 80 - 100 people. Modus had an idea for an alternate process if there were considerably more than 100 people. The District would create a Facebook event to promote the workshop.

The Committee asked if would be possible to allow groups to be able to print their work books at the same time as they submit electronically.

Matt Gunn noted that Staff had looked at groups that had not participated much in Phase 1 could be encouraged to take place, particularly the Indo-Canadian community. Rather than translating the books, but instead facilitating discussion with the groups.

#### **4. Next Meeting**

The next meeting date was set for May 30, 6:30 p.m. in Council Chambers.

The meeting terminated at 7:55 p.m.