

# Land Development

## Application Form



### REQUIRED BEFORE YOU SUBMIT YOUR APPLICATION FORM:

- **Attend a Pre-Application Meeting to discuss your project with a Development Services representative; and**
- **Prepare all of the required documentation for your application as outlined in the *Land Development Document Checklist*, for submittal with your application form and fee.**

### OFFICE USE ONLY:

Folder No.: \_\_\_\_\_

Project No.: \_\_\_\_\_

### APPLICATION TYPE (check all applicable boxes):

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Official Community Plan Amendment</b>     | <input type="checkbox"/> <b>Subdivision <i>under the Land Title Act</i></b>      |
| <input type="checkbox"/> <b>Zoning Amendment (Rezoning)</b>           | <input type="checkbox"/> <b>Subdivision <i>under the Strata Title Act</i></b>    |
| <input type="checkbox"/> <b>Development Permit</b>                    | <input type="checkbox"/> Bare Land Strata  |
| <input type="checkbox"/> <b>Development Permit AMENDMENT</b>          | <input type="checkbox"/> Strata Title Conversion or Phased Strata Plan           |
| <input type="checkbox"/> <b>Development Variance Permit</b>           | <input type="checkbox"/> <b>Development Permit (Area 1) <i>Environmental</i></b> |
| <input type="checkbox"/> <b>Temporary Use Permit</b>                  | <input type="checkbox"/> <b>Development Permit (Area 2) <i>Flood</i></b>         |
| <input type="checkbox"/> <b>Land Use Contract Amendment/Discharge</b> | <input type="checkbox"/> <b>Flood Plain Site Specific Exemption</b>              |

### PROPERTY INFORMATION:

Civic Address: \_\_\_\_\_

Legal Description (on *Land Title Certificate*) or PID: \_\_\_\_\_

Size of Property (m<sup>2</sup>): \_\_\_\_\_

### APPLICANT DETAILS:

Full Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Mailing Address & City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### OWNER DETAILS: (Primary Owner only)

Full Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Mailing Address & City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone \_\_\_\_\_ Email: \_\_\_\_\_

**DEVELOPMENT APPROVAL INFORMATION** See *Official Community Plan (OCP) Part 4 Section 30, and District of Squamish Land Development Procedures Bylaw 2632, 2018, Section 4.0* .

**NATURAL HAZARDS:** Land Development applications located within a natural hazard area require Hazard Assessments prepared by a Qualified Professional in accordance with Terms of Reference established by the District. Please indicate if the project is located in any of the following:

Identified flood or debris hazard areas on OCP Schedule D-1 or Schedule E:

No  Yes, \*Refer to Hazard Policies and Requirements in the *Official Community Plan*, Part 3, Section 11 and established [Terms of Reference for Natural Hazard and/or Risk Assessments](#).

Areas designated as *Primary Floodways, Secondary Floodways or Debris Hazard Areas* as shown on OCP Schedule L\*:  No  Yes, \* Refer to the *Official Community Plan, Development Permit Area 2 Protection from Flood Hazard Guidelines*.

Identified Primary or Secondary Wildfire Hazard Area on OCP Schedule Q:  No  Yes, \*Refer to the *Official Community Plan, Development Area 11 Protection from Wildfire Hazard Guidelines* and established Terms of Reference for Wildfire Hazard Assessments. [Terms of Reference for Wildfire Hazard Assessments](#)

Area subject to rockfall, land slip, or having steep slopes of equal to or greater than 25% per Schedule E:  
 No  Yes, \*Refer to Hazard Policies in Part 3, Section 11 of the *Official Community Plan*

**RAILWAY PROXIMITY:** Is the subject property within 300 metres of a railway main line or within 1000 metres of a freight rail yard?  No  Yes \*If yes, additional information to assess development may be required, to be confirmed by District Staff through the application review.

**NATURAL ENVIRONMENT:** Environmental Assessments prepared by a Qualified Environmental Professional may be required for rezoning, development and site alterations as well as subdivision proposals. [Refer to the District's Terms of Reference for Preliminary Site Surveys and Detailed Site Bio-inventories](#).

Are the subject lands identified as an *Environmental Review Area* on OCP Schedule K-1\*:  No  Yes\*

\* Refer to the *Official Community Plan, Development Permit Area 1 Environmental Protection Guidelines*.

Updated Terrestrial and Aquatic (watercourses, wetlands and marine shoreline) guidelines apply to environmentally sensitive review areas on OCP Schedule K-1, as well as ditches as shown on Schedule K-2. \* Note that DPA1 applies to parcels of land either entirely or partially within a *Riparian Assessment Area* as defined by the OCP Bylaw, whether or not it is mapped on Schedules K-1 or K-2.

**VIEW + SOLAR IMPACT:** Are the subject lands located in Downtown Squamish (south of Bailey Street, north of Westminster Street) AND does the existing or proposed zoning permit a maximum building height of 9 metres or more?

No  Yes\* \* If so, additional information is required to assess impacts to surrounding views as well as solar and view impacts on adjacent properties and public spaces. *Refer to the Land Development Checklist as well as the District's Land Development Procedures Bylaw 2632, 2018 and confirm specific terms of reference for traffic impact assessment with District Staff.*

**TRAFFIC / TRANSPORTATION IMPACT:** Traffic Assessments prepared by a Qualified Professional may be required for rezoning and development proposals. *Refer to the District's Land Development Procedures Bylaw 2632, 2018 and confirm specific terms of reference for traffic impact assessment with District staff.*





SPECIFICATION	BYLAW REQUIREMENT	PROPOSED	VARIANCE (circle + or -)
Existing Average Grade (provide calculations; refer to Site Plan):			

SPECIFICATION	BYLAW REQUIREMENT	PROPOSED	VARIANCE
Number of Off-Street Parking Spaces (refer to <i>Zoning Bylaw, Section 40: Parking</i> ):	<ul style="list-style-type: none"> <li>• general: _____</li> <li>• accessible: _____</li> <li>• visitor: _____</li> <li>• loading bay: _____</li> </ul>	<ul style="list-style-type: none"> <li>• general: _____</li> <li>• accessible: _____</li> <li>• visitor: _____</li> <li>• loading bay: _____</li> </ul>	<ul style="list-style-type: none"> <li>• general: _____</li> <li>• accessible: _____</li> <li>• visitor: _____</li> <li>• loading bay: _____</li> </ul>

**SITE SERVICING:**

SPECIFICATION	EXISTING	PROPOSED (OFFICE ONLY)
Water Service Connection Size:		
Sanitary Service Connection Size:		
Storm Sewer / Drainage Connection Required?	<input type="checkbox"/> No <input type="checkbox"/> Yes – If Yes, check <u>one</u> of the following: <input type="checkbox"/> Close System <input type="checkbox"/> Open Ditch <input type="checkbox"/> Other (describe): _____ _____	

**SITE ACCESS:**

Temporary construction access required?     Yes     No

Proposed road access and requirements – please describe: \_\_\_\_\_

\_\_\_\_\_

**ACCESSORY BUILDING (WHERE APPLICABLE):**

SPECIFICATION	BYLAW REQUIREMENT	PROPOSED	VARIANCE (circle + or -)
Front Yard Setback:	m	m	+ / -    m
Rear Yard Setback:	m	m	+ / -    m
Side Yard Setback (interior):	m	m	+ / -    m
Side Yard Setback (exterior):	m	m	+ / -    m
Height from natural grade (refer to Site Plan):	m	m	+ / -    m
Existing Average Grade (provide calculations; refer to Site Plan):			

**PROFESSIONAL DETAILS:** Please also indicate the coordinating professional that will be designated for this application.

- **Architect/Designer** Full Name: \_\_\_\_\_  
 Business Ph: \_\_\_\_\_ Email: \_\_\_\_\_
- **Landscape Architect** Full Name: \_\_\_\_\_  
 Business Ph: \_\_\_\_\_ Email: \_\_\_\_\_
- **Professional Engineer** Full Name: \_\_\_\_\_  
 Business Ph: \_\_\_\_\_ Email: \_\_\_\_\_
- **Environmental Professional** Full Name: \_\_\_\_\_  
 Business Ph: \_\_\_\_\_ Email: \_\_\_\_\_

The information on this form is collected pursuant to the *District of Squamish Land Development Procedures Bylaw 2632, 2018* and is used to process your application. If you have any questions about the collection and use of this information, please contact the Information and Privacy Coordinator at the District of Squamish on 604.815.5006 or email [privacy@squamish.ca](mailto:privacy@squamish.ca).

I/we hereby represent and warrant to the District of Squamish, knowing that the District relies on this representation and warranty, that the property covered by this application has never, to the best of my/our knowledge having made due and diligent inquiry, been used for any purpose such that a site profile is required to be submitted under the *Waste Management Act (British Columbia)* and that the property is not contaminated or polluted in any way that would make it unlawful, unsafe, or unsuited for the purpose for which it is to be used, including within the meaning of the *Waste Management Act (British Columbia)*.

I/we acknowledge that I/we are required to attend a Pre-Application Meeting prior to submitting a Land Development Application. I/we have attached to this Application a signed *Land Development Document Checklist* with all required documents plus all required fees, and hereby agree to submit further information deemed necessary for processing this Application.

This project will be constructed in conjunction with the District's *Wildlife Attractant Bylaw 2053, 2009*, and in accordance with Bear Aware best practices.

\_\_\_\_\_ DD / MM /

YYYY

Full Name of Applicant (please print)

Signature of Applicant

Date

\_\_\_\_\_ DD / MM /

YYYY

Full Name of Primary Owner (please print)

Signature of Primary Owner

Date

\_\_\_\_\_ DD / MM /

YYYY

Full Name of Secondary Owner (please print)

Signature of Secondary Owner

Date

**IMPORTANT: APPLICATIONS ARE NOT ACCEPTED UNLESS COMPLETE, WITH THE REQUIRED FEE AND DOCUMENTS.**

**OFFICE USE ONLY:**

Application Fee: \$ \_\_\_\_\_ Date Fee Received: DD / MM / YYYY

Receipt No.: \_\_\_\_\_ CP Representatives' Initial: \_\_\_\_\_