

POLICY NAME:	Priority for Use of Facilities and Parks	#25
APPROVING AUTHORITY:	<input checked="" type="checkbox"/> Legislative (Council approved)	<input type="checkbox"/> Administrative (CAO approved)
ISSUED BY: (Dept. Name and Dept. Mgr. Name):	DATE APPROVED: 26-03-1984	NEXT REVIEW DATE: DATE LAST AMENDED:

PURPOSE

To ensure the maximum, efficient use of the facilities and Parks, and that all facilities and Parks and programs are available to all citizens, within the policies approved.

POLICY

Priority for use of facilities and parks will be as follows: -

1. Department sponsored programs and events.
2. Community sponsored programs and events.
3. Individual or group sponsored events of a commercial nature.
4. Individual or groups sponsored events, commercial or otherwise by non-residents.

PROCEDURES

Established users groups will receive first consideration on booking requests.

All booking require a minimum of 24 hours' notice to book facilities, so that authorizations can be given if during dates when the office is closed, unless other suitable arrangements can be made.

Questionable events or bookings should be brought to the attention of the Director of Recreation.

Request for bookings may be refused upon the discretion of the Recreation Director.

RECORD OF AMENDMENTS	DATE AMENDED	SUMMARY OF AMENDMENT(S)

Recreation Services Department Process for Decision Making

MATRIX FOR DECISION MAKING ESTABLISHED USERS GROUPS

- Matrix for Decision Making for Established User Groups
- 1st consideration – Youth User Group applicable for that Field
 - 2nd consideration – Youth User Group season applicable for that Field (i.e. Ball spring/summer)
 - 3rd consideration - Squamish Youth field sports
 - 4th consideration – Squamish Adult field sports
 - 5th consideration – Non-resident field sport users
- Any other requests maybe considered

