

**SENIORS' CENTRE MONTHLY COLLABORATION MEETING FEB 3 2016 2-3PM**

**PARTICIPANTS:** Herbert V., Mike S. Donald B., Rick B., Julie M., Ray M. Shannon G., Michelle W., T Hoskin Sharon T. Maureen G. Harald S.,

**ABSENT:**

**GUEST:**

**RECORDER:** Michelle

**STATEMENT OF PURPOSE:** A monthly check-in on our agreed deliverables and to share information so all Seniors Centre patrons and staff have a clear understanding of DOS and SC Society priorities.

**AGENDA: (PRIORITIZED)**

ITEM	REQUIRED OUTCOME / ACTION	PREPERATION Time NEEDED	BROUGHT FORWARD BY:
Rentals	Info sharing- mtg with TH & MS – discussed 3 Rentals will be provided free of charge to the SSC for events during prime time (3pm +) hours (excluding Stat Holidays).		T Hoskin
Membership Format	See attached table		T Hoskin
Seniors Centre Utilization Project	Preparing content for Website Project page. Help identify potential stakeholders.		M Watson
Programs Updates	WOP Bus trip-18 people, First Aid-24 (fall prevention talk scheduled for March), Art gallery trips 2x6 people Census-263 members. Website for Advisory- <a href="http://squamish.ca/recreation/recreation-advisory-groups/senior/">http://squamish.ca/recreation/recreation-advisory-groups/senior/</a>		M Watson
Bus / Van trips	guidelines		
Maintenance Update	Hooks-hooks are purchased. DOS maintenance staff to install by Feb 19 <sup>th</sup> Leak in pipe in parking garage- Custom air to repair this week		M Watson
Review Last Meeting's Actions	Reviewed last month's Actions, update any not completed by target dates	Estimated 5 minutes	Facilitator
Wrap-up	Outcomes/decisions reviewed Action items - assigned responsibilities; set delivery dates; confirm next month's meeting date & time	None	Facilitator

### LAST MEETING'S ACTION ITEMS:

By Whom	What	By When	Update
MW	Facilitate meeting with Rick & Gregg	Jan 15th	Rescheduled will complete by Feb 26th
MW	Book trip to West Van	Jan 31	In progress- awaiting info from MS
MW	Contact Michelle Nielsen re 10 pass van	Jan 15	emailed
Ray M.	Forward fees and Charges email to the rest of the executive	As received	
SG	Forward info on Lawn Bowling to Society	Jan 15	completed

### MEETING OUTCOMES/ DECISIONS:

Who	What

### NEW ACTION ITEMS:

By Whom	What	By When	Update
Society	To discuss membership model and return feedback to Tim	Feb 5th	
Society	To discuss potential stakeholder groups for Senior's Centre utilization project and provide thoughts to Michelle	Feb 12th	
Michelle	Look into possibility of arranging trips that are carpool-driven and provide information to the Society	Feb 26th	