



SENIORS' CENTRE MONTHLY COLLABORATION MEETING JAN 6 2016 2-3PM

PARTICIPANTS: Herbert V., Mike S. Donald B., Rick B., Julie M., Ray M. Shannon G., Michelle W., T Hoskin

ABSENT: Sharon T. Maureen G. Harald S.,

GUEST:

RECORDER: Michelle

STATEMENT OF PURPOSE: A monthly check-in on our agreed deliverables and to share information so all Seniors Centre patrons and staff have a clear understanding of DOS and SC Society priorities.

AGENDA: (PRIORITIZED)

ITEM	REQUIRED OUTCOME / ACTION	PREPERATION Time NEEDED	BROUGHT FORWARD BY:
Liquor license	Moving forward Dec meeting- DOS will cover cost of up to 4 SOL		
Membership Price	Deciding on a new price for the annual membership. How to roll out?		
Programs Updates	WOP Bus trip, First Aid, Census-273 members Website for Advisory- http://squamish.ca/recreation/recreation-advisory-groups/senior/		M Watson
Bus trip- drivers			
Maintenance Update	Update on dishwasher – it is now fixed. Convection oven fixed, condiment cooler fixed. Hooks-Camilla is still working to source hooks and will install as soon as they receive them.		M Watson
Review Last Meeting's Actions	Reviewed last month's Actions, update any not completed by target dates	Estimated 5 minutes	Facilitator
Wrap-up	Outcomes/decisions reviewed Action items - assigned responsibilities; set delivery dates; confirm next month's meeting date & time	None	Facilitator

LAST MEETING'S ACTION ITEMS:

By Whom	What	By When	Update
SG	Email Fees & Charges link to Sharon Tait	Dec 11th	completed
SG/MW	Follow up with WOP regarding volunteer to guide snowshoe portion of bus trip and respond to Herbert	Dec 17th	complete
Nav Gill	Contact Society prior to the next signing of a kitchen lease to ensure there is input	As required by lease renewals	Not required
MW	Facilitate meeting with Rick & Gregg	Jan 15th	Postponed to Jan 20th

MEETING OUTCOMES/ DECISIONS:

Who	What
Society	Move forward with Primary Liquor License
DOS	Approval given for Michelle to drive a van trip provided a volunteer also drives one van trip, with a transport fees charged on both. Further discussion on bus trip procedures to be discussed at Feb meeting

NEW ACTION ITEMS:

By Whom	What	By When	Update
MW	Book trip to West Van	Jan 31	
MW	Contact Michelle Nielsen re 10 pass van	Jan 15	emailed
Ray M.	Forward fees and Charges email to the rest of the executive	As received	
SG	Forward info on Lawn Bowling to Society	Jan 15	completed