

Tree Management Permit Application Package

Environmental Services, Community Development
environment@squamish.ca

Before You Apply

1. Do you need an Environmental Development Permit for the proposed Tree Removal?
 - Check **Development Permit Area 1 (DPA1) guidelines and exemptions.**
 - Check **Tree Management Bylaw exemptions.**
 - Confirm with Community Planning at planning@squamish.ca or **604-815-5002.**
 - If you do need to obtain an Environmental Development Permit, you will not also need a Tree Permit.

2. You will need a Tree Management Permit (*with some exceptions*) if you want to:
 - Remove a Significant Tree.
 - Remove a tree in an Environmentally Sensitive Area and are exempt from DPA1.
 - Remove a Replacement Tree.
 - Remove a Tree within 20 m of a Knotweed plant.
 - Remove a Tree within a Floodway.
 - Remove any tree 20 cm Diameter or larger which will result in fewer trees of the same size on the parcel than the calculated Tree Density Target (*see Appendix A of this form*).

3. Does the proposed Tree Removal meet exemption criteria for Tree Management Permits? (*see Appendix B of this form*).

Yes – at least one exemption criteria is met:

 - If it is clear that one or more exemption criteria are met, then you do not need a Tree Permit. Please confirm with community planning.

No – No Exemption criteria is met:

 - If exemption criteria are not met, then you will need to apply for a Tree Management Permit.
 - Please complete and submit this application.

Significant Tree means any of the following:

- I.** A Tree having a Diameter of 60 centimetres or more;
- II.** A Wildlife Habitat Tree;
- III.** All trees >10 cm Diameter of the following rare or native species: i. Arbutus; ii. Pacific Dogwood; iii. Pacific Yew; iv. Western White Pine; v. Yellow Cedar

Replacement Tree means any tree required to be planted and maintained in accordance with this Bylaw or under any other Development Approval process.

Diameter means the diameter of the trunk of a Tree, measured 1.4 metres above the level of the natural ground at the base of the Tree, Diameter is commonly referred to as Diameter at Breast Height or DBH.

Environmentally Sensitive Area or ESA means an area with high biodiversity and ecological sensitivity within Squamish including ground and surface water, shorelines, forests, wildlife habitat features and rare and endangered ecosystems and species.

If you are uncertain or have questions, please contact environment@squamish.ca.

Tree Management Permit Application Form

Please email your application to: planning@squamish.ca

Before you submit your form

- Discuss your project with a Community Development representative.
- Prepare all required documentation for your application submission with your application form and fee.

OFFICE USE ONLY

Date Received: _____
YYYY/MM/DD

File No.: _____

Project No.: _____

Property Information

Land Title Provided (current within 30 days) Yes

Civic Address: _____

Legal Description (on *Land Title Certificate*) or PID: _____

Size of Property (Hectares): _____

Tree Density Target (parcel size in ha × 50 Trees/ha): _____

Applicant Details

Full Name: _____

Business Name (if applicable): _____

Business Licence Number (if applicable): _____

Mailing Address & City: _____

Postal Code: _____ Business Ph: _____ Cell Ph: _____

Email: _____

Owner Details (primary owner only)

Full Name: _____

Mailing Address & City: _____

Postal Code: _____ Business Ph: _____ Cell Ph: _____

Email: _____

I consent to the proposed tree management work included in this application:

Signature: _____

Zoning Information

Current Zoning of Property: _____

Is there a proposal for Rezoning: Yes No

If yes, to which Zoning classification: _____

Statement of Purpose & Rationale

Please explain the proposed tree removal work and the rationale for its completion.

NOTE: If you require more space for your descriptions, please attach additional pages to your application.

Number of trees to be removed at 20–59 cm DBH: _____
(Diameter at Breast Height)

Number of trees to be removed 60 cm or greater DBH: _____

Total number of trees 20 cm or greater DBH on the property: _____

Proposed Dates For Start & Completion of Work:

Start: _____ Completion: _____
DD/MM/YYYY DD/MM/YYYY

Tree Removal Plan Required. (check all applicable boxes)

Please attach your Tree Removal Plan to this application form. Plans must be drawn to scale and identify the following:

- Boundaries of the subject parcel.
- Any abutting streets, lanes, or public access rights of way.
- Location of existing buildings and structures.
- Location, diameter and species of the Trees proposed to be cut or removed.
- Location, diameter and species of the Trees which are to be retained.
- Location of significant topographic and hydrographic features like steep slopes, ditches or streams.
- Location of any Environmentally Sensitive Areas (ESAs).
- Location of known Knotweed plants.

Tree Replacement Plan

Number of Replacement Trees required to plant to meet the parcel's Tree Density Target: _____

If you are required to plant more than 10 Replacement Trees, the Tree Replacement Plan must be prepared by a Qualified Professional.

A Tree Replacement Plan prepared in accordance with Section 7.11 of the Bylaw is attached.

Proposed Methods for Disposal of Wood Waste and Debris

Proposed Methods for Controlling Noise & Dust During Work

Possible Further Requirements

Further information or reports may be required to ensure the provisions of the bylaw are met. Staff will confirm if any of the below are necessary.

A report by a Qualified Professional as to whether the parcel qualifies for exemption under section 4 of this bylaw.

A Certified Arborist Report following the District's Terms of Reference ([available online here](#)).

A Hazard Tree assessment report by a Certified Tree Risk assessor.

A report as to the potential impacts of the proposed work on other trees on the site or in the vicinity.

A report by a professional engineer or geoscientist, certified to work in British Columbia, as to the geological characteristics of the site and vicinity; potential impacts of the proposed work; and recommendations for ensuring safety and mitigating impacts.

Any other information, including but not limited to an Invasive Species Management Plan, Erosion and Sediment Control Plan, or Stormwater Management Plan.

Appendix A: Tree Density Target (TDT)

DEFINITIONS

Tree Density Target

means the targeted density minimum of 50 Trees per hectare, excluding ESAs. The resulting target shall be rounded up to the nearest whole number.

Environmentally Sensitive Area or ESA

as per the District's Official Community Plan, Schedule K-1; means an area with high biodiversity and ecological sensitivity within Squamish including ground and surface water, shorelines, forests, wildlife habitat features and rare and endangered ecosystems and species.

HOW TO CALCULATE TDT

Your Total Parcel Area in hectares \times 50 = TDT

You can find your parcel or lot size on a legal survey or on the District's [Public GIS WebMap](#). Simply search your address and click on the parcel to see this information.

Example

Here is how to calculate the TDT for a sample parcel measuring approximately **0.0728 hectares (728 m²)**.

1. Multiply the Total Parcel Area (in hectares) by 50.
 - a. $0.0728 \times 50 = 3.64$.
2. Round this number (3.64) up to the nearest whole number = **4**.
 - a. The **calculated TDT** for this parcel is 4.
 - b. At least **4** Trees are required to meet the TDT on this parcel.

Appendix B: Tree Management Permit Exemptions

As per Section 4 of the [Tree Management Bylaw No. 3229, 2026](#):

A Permit is not required for:

- a.** Tree Removal that does not result in less than the Tree Density Target for the subject land parcel, unless the Tree Removed is:
 - i.** a Significant Tree;
 - ii.** located on a slope where the grade is greater than 30 percent;
 - iii.** located within 20 metres of a Knotweed plant;
 - iv.** a Replacement Tree;
 - v.** located in a Floodway;
 - vi.** located within an Environmentally Sensitive Area and is not regulated by a valid and subsisting Environmental Development Permit; or
 - vii.** associated with any proposed or current Development Approval or process.
- b.** a Hazard Tree, as identified by a hazard assessment report prepared by a Certified Tree Risk Assessor and submitted to the Manager of Environment;
- c.** land where forestry practices are governed by a tree farm licence, permit or other authority or form of tenure under the Forest Act;
- d.** land where Section 21 of the Private Managed Forest Land Act applies to the land;
- e.** Tree Cutting or Removal that is undertaken by B.C. Hydro, a utility under the Utilities Act (B.C), a utility owned or operated by the Province of British Columbia, or a telecommunications or other federally regulated utility, on land owned or held by the utility, and done for the purpose of safety, maintenance or operation of the utility's infrastructure;
- f.** Tree Cutting or Removal pursuant to works undertaken by the District;
- g.** Removal of Fire Prone Trees within 1.5 m of a Residential dwelling undertaken specifically to reduce wildfire hazard risk as recommended and documented in a FireSmart Assessment report. This report must be submitted to the Manager of Environment prior to Tree Removal; or
- h.** Tree Removal undertaken through a valid and subsisting Environmental Development Permit that addresses Tree Removal and Replacement.