



MEETING TITLE 2019 FIELD ALLOCATION SEASON 2,
 SEPTEMBER 1 2019 – FEBRUARY 29, 2020

DATE WEDNESDAY JUNE 19, 2019

TIME AND LOCATION 7:00 PM, BLACK TUSK ROOM, BRENNAN PARK REC CENTRE

IN ATTENDANCE: Jeanette Levett – North Shore Women’s Soccer, Jose Oreamuno – Men’s
 Soccer League, SYS, Barb Lane – Howe Sound Secondary Football, Paul
 Dosanjh, Suzanne Virgint – DoS Operations, Andy Dawson – DoS Operations.

FACILITATOR: Kim Muller

RECORDER: Anna Heap

STATEMENT OF PURPOSE:

To discuss and set Field Use between User Groups for 2019 Field Season 2:
 1 September 2019 – 29 February 2020.

Minutes

1. WELCOME AND INTRODUCTIONS
2. OPERATIONS UPDATE

	ITEM	REQUIRED OUTCOME / ACTION	BROUGHT FORWARD BY:
1	Welcome & Introductions		Facilitator
2	Operations Update	<p>Electrical Power Outage at Brennan Park June 24-27 includes lights at Ball Field and washrooms at the Concession building. Anna to email Minor Ball, NSBA to inform. Porta-Pottys will be provided.</p> <p>Artificial turf has about 4 more years of life – major refresh process taking place this summer (may require a few days of additional closure in August). Currently lots of gluing of seams.</p> <p>Questions about water pooling on mini-pitch. Cost to replace with turf would be \$50-\$60K as the hard surface would have to be removed.</p>	Operations



SQUAMISH

HARDWIRED *for* ADVENTURE

2		Request from Slo Pitch to replace sprinkler heads on Hendrickson. Operations would like to coordinate work with the installation of an electrical conduit (power to shed)	
3	Brennan Park Master Plan update	Progress update on collecting field data including calculating current field capacity (in hours) and collecting schedules in order to get an accurate set of numbers on current hours of field use.	
4	Ball Field 5 lights	Light project Aug 5- 2 to 3 weeks.	Operations
5	Turf – use of nets	No nets are permitted in the area in front of the kicking wall – they will be removed.	Operations
6	Review last meeting action items	Review and update – see notes in last meeting action items.	Facilitator
7	Calendar of Field Requests Conflicts – resolutions	Resolve all conflicts on the 2019 Season 1 Calendar – see notes in calendar.	Anna Heap
8	Wrap-up and reminder – Access to Recreation Programs	Funding opportunities for children and youth in the community.	Facilitator
9		Meeting Concluded at 7:50 pm	

LAST MEETING'S ACTION ITEMS:

By Whom	What	By When	Update as of June 19, 2019
DOS	Signage to be created by DOS regarding sandbags. These give the manufacturer specifications for how many sandbags should be used for each net.	Feb 28	Will be there by June 30
User groups	All user groups to communicate to coaches that sandbags are required on the nets	Jun 30	
Recreation Services	Work with Field User Groups to pursue accurate data and numbers for field use, to compare usage year to year and if possible from group to group in order to show trends	End 2019	In progress
Anna Heap	Change the Field Allocation Cover Form so that questions request numbers of players in a way that can be best used to show field use trends as well as meet the needs of the DoS for financial billing.	April 2019	Forms reviewed and changed for Season 2. Verification process in place for existing groups. New short questionnaire for the fall for numbers.



User Groups	Work with Recreation Services by providing data to help collect accurate information showing participant numbers and trends for future resource planning.	Ongoing	Everyone has been very cooperative in submitting schedules as requested. Anna is currently processing the data and asking for clarifications as needed.
User Groups	Forward ideas of how field use data could be collected	Ongoing	Andy Dawson suggested putting a battery operated counter on the turf entrance.

MEETING OUTCOMES/ DECISIONS:

Who	What

NEW ACTION ITEMS:

By Whom	What	By When	Completed?
Bookings (Anna Heap)	Inform Minor Ball and NSBA of power outage effecting fields next week	Jun 20	Jun 20
Slo Pitch	Ensure all permits are ready to install electrical conduit	July 15	
Operations	Replace sprinkler heads on Hendrickson in conjunction with the timing of the electrical conduit installation	July 31	

Next meeting date: January 22, 2020

Next moderator: Kim/Tim

Next Recorder: Anna



Conflicts Requiring Resolution

Ref #	Date/s	Day	Time	Field	Between these groups		Notes	Resolutions
1	Sep 4, 11, 18, 25; Oct 2, 9, 16, 23, 30; Nov 6, 13, 20, 27; Dec 4; 5, 12, 19, 26.	Wed	8:30-10PM	TURF	SYSA	HSMSL	In the past SYS has been able to free up Wed turf starting at 8:30pm	HSMSL have the turf from 8:30-10pm. Nicole Sjogren, by email, June 18
2	Sep 8, 15, 22, 29; Oct 6, 20, 27; Feb 2, 9, 16, 23.	Sun	10-10:45AM	TURF	Breakers	HSMSL		Breakers will have 9-10:45am. HSMSL 10:45am-12:15pm (see next resolution). Kim Stanley/Jeanette Levett by email June 4
3	Sep 8, 15, 22, 29; Oct 6, 20, 27; Nov 3, 17, 24; Dec 1, 8; Feb 2, 9, 16, 23.	Sun	12-4PM	TURF	SYSA	HSMSL		SYSA will have turf from 12:15pm onwards. Kim Stanley/Nicole Sjogren by email June 4
4	Sep 17, 18, 19, 24, 25, 26; Oct 1, 2, 3, 8, 9, 10, 15, 16, 17, 22, 23, 24, 29, 30, 31; Nov 5, 6, 7, 12, 13, 14, 19, 20, 21, 26, 27, 28	Tu, We, Th	6-8pm	TURF	SYSA	HSSF	Past resolution has been for SYS and HSSF to share the turf from 6-8pm from Oct 7 - Nov 30. In the past, HSSF has not been granted turf before 2 nd week of October.	After much discussion via email and numerous in person conversations over the past month, the resolution remains the same as past years: HSSF to use half of the turf from 6-8pm, Tu, We, Th from Oct 7 – Nov 30. In person, Kim Muller/Jose Oreamuno/Barb Lane, June 19, 2019.