

# Building Permit

Plan Revision Application Form Complex Buildings

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**OFFICE USE ONLY:**

Application Processing Fee Receipt #: \_\_\_\_\_ Date Approved: \_\_\_\_\_  
Clerk Initials: \_\_\_\_\_ Plan Checker Initials: \_\_\_\_\_

**IMPORTANT: All Plan Revision Applications must include:**

- **2 originals and 1 electronic set** of clearly drawn revised plans. Revisions are to be clouded and identified within the revision block. Paste overs will **NOT** be accepted.
- **This application form** completed and **signed** by the owner or agent.
- **Plan revision fee** of \$90.00, payable at application.

Revision applications that are missing **any** of the above requirements will not be accepted. Inspections **will not be performed** unless **approved plans** are on site, including the **approved revision**. Please allow a minimum of **10 working days** for your application to be processed. We will contact you when the revision is ready for pick-up.

**Please complete the following:**

**Project Address:** \_\_\_\_\_

Building Permit No.: \_\_\_\_\_

Revision No.: \_\_\_\_\_

**Owner/Agent:** Company \_\_\_\_\_

Name \_\_\_\_\_

Bus. Ph: \_\_\_\_\_ Cel Ph: \_\_\_\_\_ Email (required): \_\_\_\_\_

**Description:**

Architectural Drawings	Mechanical Drawings
Structural Drawings	Landscaping Drawings
Civil Drawings	Revised Schedules
Electrical Drawings	
Other _____	
Other _____	

**Describe Revisions:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*(see reverse for additional space)*

**Authorization:**

I hereby confirm that the information

I have supplied is true and correct: \_\_\_\_\_  
Date

\_\_\_\_\_  
*(Owner or Agent's Signature)*

Description (cont'd)

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