



**SENIORS' CENTRE MONTHLY COLLABORATION MEETING SEP 7 2016 2-3PM**

**PARTICIPANTS:** Mike S, Donald B., Rick, , Carol, Lynnda K. Ray M. Julie M, Sharon T, Michelle W

**ABSENT:** Shannon G, Tim H, Harald W

**GUEST:**

**RECORDER:** Michelle

**STATEMENT OF PURPOSE:** A monthly check-in on our agreed deliverables and to share information so all Seniors Centre patrons and staff have a clear understanding of DOS and SC Society priorities.

**AGENDA: (PRIORITIZED)**

ITEM	REQUIRED OUTCOME / ACTION	PREPARATION Time NEEDED	BROUGHT FORWARD BY:
Food lease agreement process	Determining Level of engagement by SSCS. Kim Muller will be in contact with SSCS. Any comments on the Food lease can be compiled and sent to her.		Kim Muller
Programs Updates	August theme lunch had 35 people Membership Census-51 Get Active 16 Get Active Gold SSC 224 for a total of 291 members total		M Watson
Bus Trips	N van Night Market and Audain Museum-both full with 18 people		M Watson
Volunteer Appreciation	Sing along had 34 people		SSCS
Review Last Meeting's Actions	Reviewed last month's Actions, update any not completed by target dates	Estimated 5 minutes	Facilitator
Wrap-up	Outcomes/decisions reviewed Action items - assigned responsibilities; set delivery dates; confirm next month's meeting date & time	None	Facilitator

