



SQUAMISH

HARDWIRED *for* ADVENTURE

The District of Squamish is located in the unceded traditional territory of the Skwxwú7mesh Úxwumixw (Squamish Nation). We offer gratitude to the Skwxwú7mesh People who have lived on these lands since time immemorial.

External Job Posting

Position:	Chief Financial Officer
Status:	Permanent Full-Time
Work Area:	Core Leadership Team
Posting Date:	October 15, 2026
Closing Date:	October 29, 2026

GENERAL SUMMARY

The Chief Financial Officer reports to the Chief Administrative Officer and is a key member of the Core Leadership Team at the District of Squamish. The Chief Financial Officer is responsible for the statutory duties of financial administration under the *Community Charter and Local Government Act*. The position provides long term strategic financial leadership to the organization and is responsible for effective service delivery and operation of the Financial Services Department. At the District of Squamish, Senior Directors and General Managers demonstrate strategic thinking, long-term vision, and innovation, and a strong business focus in delivering exceptional public service. As key organizational leaders, they inspire high performance, foster employee growth and development, and provide progressive leadership in an environment shaped by rapid community growth and evolving local government challenges.

KEY LEADERSHIP COMPETENCIES

Strategic Thinking – Developing Vision for the Organization

Collaborating – Building Team Commitment and Spirit

Creative Problem Solving and Decision Making – Solving Complex Problems

Holding People Accountable – Stepping Up to Difficult Decisions

Managing Change – Managing the Change Process

Managing Risk – Determining the Organization's Risk Management Culture

Resource Management – Making Decisions that Benefit the Organization and the District

MAIN DUTIES AND RESPONSIBILITIES

- Contributes to the success of our team and service to the community, by fostering the District of Squamish corporate values in their work: Respect, Integrity, Connection and Progress.
- Maintains courteous and positive public relations with customers, including residents of the community, representatives of organizations and other District staff, by delivering quality customer service.
- Ensures that all financial matters are conducted in accordance with the Community Charter and Local Government Act, Provincial and Federal Legislation, and District of Squamish Policies and Bylaws.
- Provides trusted advice to the Chief Administrative Officer and Council regarding financial risks, opportunities and emerging issues that may impact organizational performance or service delivery.



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- Provides strategic leadership in the areas of financial sustainability, enterprise risk management, organizational resilience and resource stewardship.
- Contributes to the development and implementation of corporate strategy, business planning and organizational priorities.
- Leads the execution of the Capital Committee vision and ten-year plan.
- Ensures, through finance team, that financial matters are recorded according to Public Sector Accounting Standards.
- Provides executive leadership and direction to the Financial Services Department through the Director of Financial Operations and Director of Financial Planning. Ensures effective delivery of financial services, financial reporting, budgeting, revenue management, expenditure control, longterm financial planning, asset management financial strategies and continuous improvement initiatives.
- Leads the District's enterprise risk management program, including oversight of municipal insurance and claims management.
- Works collaboratively with the Leadership Team to identify, evaluate, monitor and mitigate strategic, financial, operational, regulatory and reputational risks. Laises with MIA to provide advice on corporate risk exposure and mitigation strategies and supports the integration of risk management strategies into corporate strategic planning, budgeting, asset management and major capital initiatives.
- Monitors emerging economic, legislative and regulatory trends to assess potential impacts on the organization and supports business continuity, organizational resilience practices and emergency management initiatives
- Provides interpretations, assessments and evaluations of bylaws relating to financial matters; proposes and prepares finance related bylaws or amendments as required. Recommends and delivers proactive policy.
- Participates on committees as assigned by Council and the Chief Administrative Officer to represent the Municipality's interests, gather and provide input on finance matters or act as a resource person.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Proven leadership competencies as outlined above.
- Demonstrated experience in risk management, organizational strategy development, long-term financial planning, and leading organizational change initiatives.
- Ability to influence proactive strategy and effectively manage change.
- Excellent interpersonal and communications skills and ability to deal with people in a professional manner.
- Excellent knowledge of financial and auditing principles and practices; internal control systems and procedures; and municipal budgeting skills.
- Thorough knowledge of and experience complying with the Community Charter and Local Government Act, related statutes, laws, regulations and precedents respecting Local Government.
- Ability to lead and supervise staff and maintain good working relationships with municipal elected officials, municipal colleagues and the public.
- Good knowledge of personnel and labour relations practices.
- Advanced computer technical skills including expert ability to leverage Microsoft Office including MS Word, Excel and Outlook and Financial Software programs.



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REQUIRED TRAINING, EDUCATION, AND EXPERIENCE

- Bondable
- Chartered Professional Accounting Designation (CPA) is required
- Relevant Post-Secondary Degree
- Minimum ten years progressively responsible financial management experience, including a minimum of five years in a senior leadership role overseeing managers and professional staff.

AND

- Relevant financial management experience within public or municipal administration an asset
- Local government specific education or training through an accredited institution an asset

OR

- An equivalent combination of education, training and experience.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. This is a general list of responsibilities, duties and skills required of personnel so classified. Other related duties may be assigned in keeping with the general nature of the position.

Hours of Work: 70 hours bi-weekly, Monday to Friday. Current shifts (subject to change) range between the hours of 8:00am to 5:00pm, fortnight schedule. Some flexibility is required to work outside of regular working hours.

Annual Salary: Salary range: \$173,416.70 - \$190,567.80 as well as a comprehensive benefits package.

This is an exempt position and is excluded from Union membership.

[Click here to apply](#). If you encounter any issues with the form, please submit your resume and qualifications by email to jobs@squamish.ca (**Quoting Competition #**) **To: #26-107** or submit your paper application to:

Human Resources
District of Squamish
37955 Second Avenue, P.O. Box 310, Squamish, B.C., V8B 0A3

As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence jobs@squamish.ca and include Accessibility in the subject line. We thank all applicants for applying.