



SQUAMISH

HARDWIRED *for* ADVENTURE

The District of Squamish is located in the unceded traditional territory of the Skwxwú7mesh Úxwumixw (Squamish Nation). We offer gratitude to the Skwxwú7mesh People who have lived on these lands since time immemorial.

External Job Posting

Position:	Manager of IT Security & Infrastructure
Status:	Permanent Full-Time
Work Area:	Information Technology
Posting Date:	July 7, 2026
Closing Date:	August 3, 2026

GENERAL SUMMARY

Reporting to the Director of Information Technology, the Manager of IT Security & Infrastructure is responsible for organizing and implementing technology and services as they apply to networking, security, communications, servers, storage, and related hardware, software, and services. Key responsibilities include the creation, implementation, and monitoring of security standards, best practices, and architectures in support of business systems as well as the delivery of Information Technology services and special projects. This role directly supervises a team of IT Specialists to ensure consistent delivery of Network, System and Support services in order to achieve organizational goals and objectives.

KEY DUTIES AND RESPONSIBILITIES

- Contributes to the success of our team and creation of our community, by fostering the District of Squamish corporate values in their work: thinking beyond today, working together, acting with courage and enthusiasm, doing the right thing, and striving to do better every day.
- Manages the team responsible for user support, networking, security, communications, servers, storage, and related hardware, software and services.
- Supervises staff including involvement in recruitment, ongoing training, coaching, performance, and the maintenance of safe work practices.
- Develops, recommends, and implements architectures, policies, and procedures for IT security related areas including applications, network, servers, workstations, storage, cloud services, security incident responses, identity/access management, and risk assessment/mitigation.
- Identifies and organizes training requirements for network and security related systems.
- Delivers corporate training as required, including ongoing cyber security training for end users.
- Responsible for monitoring and ensuring consistent IT service delivery.
- Develops standards for the acquisition of hardware and software for information technology systems.
- Acquires, directs and manages resources, including contractors engaged to provide Information Technology-related services.
- Monitors network usage and requirements to ensure that District networks and telecommunications infrastructure evolve to meet the changing needs of the business.
- Monitors and conducts vulnerability screens on the security of the District's computer networks, investigates and resolves problems, implements remedial actions.
- Applies cyber security and privacy principles to organizational requirements (related to confidentiality, integrity, availability, and authentication).
- Develops and implements policies and procedures for IT security related areas.
- Recommends, develops, implements, and regularly updates security policies and practices, the IT Business Continuity Plans, and Disaster Recovery Plans for the organization.
- Responds to emergencies to minimize risk to municipal servers, data systems, equipment, and coordinates completion of emergency repairs to systems and equipment, engaging staff and contractors as required.
- Takes on administrative duties required to manage a department, including budgeting, approving vacations and timesheets, negotiating vendor contracts, approving payments on invoices, etc.
- Performs other duties as required.

Leadership Competencies

- Collaborating – Encouraging and empowering others



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- Holding People Accountable – Holding people accountable for performance
- Managing Change – Making changes real for individuals
- Managing Risk – Championing the organization’s culture in relation to risk
- Managing Resources – Advocating for and pursuing resource effectiveness
- Thinking Strategically – Aligning program/operational goals and plans

REQUIRED KNOWLEDGE, SKILLS & ABILITIES

- Considerable knowledge of network infrastructure, design, and operation, for all technology layers
- Considerable knowledge of Microsoft technologies, licensing, and suite of products, including M365 Applications and Admin Center
- Demonstrated knowledge of network management systems, procedures and best practices
- Demonstrated knowledge of cybersecurity practices and industry standards related to networks and telecommunications
- Working technical knowledge of CISCO routing and related wired & wireless network systems
- Working technical knowledge of Firewalls, access control lists and edge protection systems
- Working technical knowledge of anti-virus, anti-spam, encryption and related server & end user security tools
- Ability to express complex technical concepts both orally and in writing to a non-technical audience
- Excellent interpersonal skills and the ability to communicate effectively at all levels within the organization
- Strong leadership skills to manage, supervise, plan, and direct the work of relevant staff
- Demonstrated ability to research, understand, adapt, and apply evolving network technology and best practices to current business processes

REQUIRED TRAINING, EDUCATION AND EXPERIENCE

- A Bachelor’s degree in Computing Science or a related field from an accredited post-secondary institution
- A minimum of one relevant IT Security certification and one relevant IT Networking certification
- 5 years progressive related work experience in IT Networking and Security
- A minimum of two years of management experience and a minimum of two years’ experience supervising employees
- Local government experience is considered an asset

OR

- An equivalent combination of education, training and experience may be considered

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. This is a general list of responsibilities, duties and skills required of personnel so classified. Other related duties may be assigned in keeping with the general nature of the position.

Hours of Work: 70 hours bi-weekly, Monday to Friday. Current shifts (subject to change) range between the hours of 8:30am to 5:30pm, fortnight schedule. Some flexibility will be required to work outside regular hours.

Salary: Salary range: \$125,858.79 - \$138,306.36, as well as a comprehensive benefits package.

This is an exempt position and is excluded from Union membership.

[Click here to apply](#). If you encounter any issues with the form, please submit your resume and qualifications by email to jobs@squamish.ca (**Quoting Competition #**) **To: #26-67** or submit your paper application to:

Human Resources

District of Squamish

37955 Second Avenue, P.O. Box 310, Squamish, B.C., V8B 0A3