

**DISTRICT OF SQUAMISH
GENERAL INFORMATION CONCERNING CAMPAIGNING
FOR THE OCTOBER 20, 2018, ELECTION**

CAMPAIGNING:

This section contains campaign appointment forms for Official Agent, Financial Agent and Scrutineers, as well as some reference sheets to guide your campaigning and campaign advertising activities.

APPOINTMENT FORMS:

If you wish, you may appoint an **Official Agent** and/or a **Financial Agent** for your campaign. Should you choose not to appoint an Official Agent and/or Financial Agent, you will be deemed to be acting in those roles yourself. You may make these appointments at any time, and should file the appropriate forms with the Chief Election Officer (at the Legislative Services Department, Municipal Hall, 37955 Second Avenue, Squamish, BC V8B 0A3, or email (election@squamish.ca) as soon as the appointment is made. There is no need to take a solemn declaration on the appointment forms – just complete and sign the form and mail, drop of at Municipal Hall or email election@squamish.ca. Should you wish to change the appointment, simply advise the Chief Election Officer in writing and submit a new appointment form.

You may also wish to appoint **Scrutineers** (or candidate representatives) to oversee election activities on your behalf. Submit the signed 'Appointment of Scrutineer' form to the Chief Election Officer and give a copy to your Scrutineer. The Scrutineer must carry the appointment form to the voting place and present it to the Presiding Election Officer (PEO) in charge before commencing observation of the election proceedings. While in a voting place, the Scrutineer must follow the direction of the PEO.

CAMPAIGNING AND CAMPAIGN ADVERTISING:

You may start campaigning at any time. Enclosed in this section is an excerpt from the Sign Bylaw that provides guidance regarding the types of campaigning activities and advertising placement that are legal within the District of Squamish. A sign permit from the District of Squamish Building Department is required before placing signs. The Sign Bylaw prohibits certain types of materials being used in signage, such as the wire framed plastic bag signs. Note that election advertising signs may not be placed on public property, except in the road right-of-way if it does not pose a safety hazard. You may place advertising signs on private property with the permission of the owner. Please be aware that signs along the Highway may be removed by Miller Capilano and may be picked up from their works yard.

ELECTION SIGNS AND ADVERTISING REGULATIONS:

The following is an excerpt from the "District of Squamish Sign Bylaw No. 1582, 2000" regarding the erection of political signs in the District of Squamish:

<https://squamish.civicweb.net/filepro/documents/11774>

Election Sign means a *sign* displaying *copy* related to an election or referendum.

4.9. Election Sign Provisions

- 4.9.1. Non-illuminated *election signs* are permitted on any *site* subject to a maximum *sign area* on one *sign face* of 3.0 m² (32 square feet), a maximum total *sign area* of 6.0 m² (65 square feet) and a maximum *height* of 3.0 metres (10 feet).
- 4.9.2. Election signs shall not be attached or affixed to any utility pole, lamp standard or traffic control device.
- 4.9.3. Election bag lawn signs are not permitted.
- 4.9.4. An election sign must be removed within three days of the general voting day to which it pertains and is subject to compliance with all provisions of the Highway Act.

SECTION 7 - PERMITS

7.1. Sign Permit Required

- 7.1.1. A written application for a sign permit may be made to the Building Inspector in the form prescribed from time to time for that purpose prior to the erection or placement of any sign.
- 7.1.2. No sign for which a sign permit is required shall be erected or altered until a sign permit has been issued.
- 7.1.3. A sign permit is required for every sign unless exempted in Section 3 or District of Squamish Fees and Charges Bylaw No. 2012, 2007. In the case of Election signs, a single application may be made by a person wishing to erect signs in connection with an election and a single permit may be issued subject to the applicant providing security required in accordance with District of Squamish Fees and Charges Bylaw No. 2012, 2007.

FEES AND SECURITY – District of Squamish Fees and Charges Bylaw No. 2012, 2007 – Schedule 16

Election signs - No permit fee applies but security in the amount of \$100.00 is required from the Official Agent for each candidate or *sign* permit applicant.

Your sign permit application (form attached) and security fee should be submitted to the Community Planning & Infrastructure Department, 37955 Second Avenue, Squamish, prior to posting any signs. Election signs must be removed from posted locations in Squamish by the end of the day Tuesday, October 23, 2018.

You are responsible for obtaining the permission of the property owner before placing signs. The District of Squamish does not permit candidate signs on municipal property, municipal parkland, municipal buildings, fences/structures, or in locations which may cause a hazard but does permit signs in road right of way, provided they do not limit visibility or create a hazard.

Regarding signage along Highway 99, the Ministry of Transportation has suggested the following guidelines for sign placement:

1. Try not to place signs on curves, if they are placed on curves sight distance restriction must be taken into account;
2. Place signs on tangent (straight) sections away from other highway signage, and at least 150 to 200 metres from intersections;
3. Place signs at least 4 metres or more away from the shoulder edge of the highway.

For further information on placing election signs along the highway, contact Area Manager, MOTI Tel: 604.898.5786.

NOTE: It is an election offence to conduct election advertising through newspapers, magazines, radio or television on General Voting Day, October 20, 2018. It is also an election offence to canvass or solicit votes, display campaign material or post signs within 100 meters of where voting is taking place at ALL voting opportunities. Be aware that Advance Voting will be held as follows:

- October 10 - 8:00 a.m. to 8:00 p.m. (55 Activity Centre, 1210 Village Green Way)
- October 13 – 8:00 a.m. to 8:00 p.m. (Brennan Park Recreation Centre 1009 Centennial Way)
- October 15 – 9:00 a.m. to 6:00 p.m. (55 Activity Centre, Centre – 1210 Village Green Way)
- October 17 – 9:00 a.m. to 6:00 p.m. (55 Activity Centre, Centre – 1210 Village Green Way)

General Voting Day on October 20, 2018 will be from 8:00 am to 8:00 pm at the Brennan Park Recreation Centre Auditorium.

Special Voting Opportunities will be available at the Hospital, Hilltop House located at 38140 Clarke Drive and Shannon Falls Retirement Housing located at 38225 Third Avenue on October 20, 2018. Please ensure there are no signs within 100 meters of these facilities on voting days. It is important that you and your agents do not display bumper stickers, buttons, brochures, or any types of unique election campaign signage within this area.

Please do not hesitate to contact Robin Arthurs, Chief Election Officer, at 604.815.5006, or Charlene Pawluk, Deputy Chief Election Officer, at 604.815.5023 with questions regarding campaign activities.