

# COVID-19 Safety Plan for Mayor's Drop-in Meeting in the Park



## Staff and community safety are paramount in the District's response to Covid-19.

### RISK ASSESSMENT

Public consultation with the Mayor and council is extremely important. The drop-in outdoor meetings provide a safe platform to allow for physical distancing and all other public health requirements. The safety plan is attached outlining the safety measure in place to reduce the risk of transmission

Event Organizer and Contact	Terry Murray	Max Number	20
Location	Junction Park	Average Attendance	10
Space	Stage Area	Time	12 p.m. to 1 p.m.

### COMMUNICATION

Safety plan will be posted on the website for the event along with a reminder to not attend the event if they are sick or have travelled outside of Canada in the last 14 days.

### SAFETY ACTIONS & PROTOCOLS

Space is limited to the stage under the pavilion.

### SCREENING & INFORMATION GATHERING

- The organizer will ask attendees to confirm they have reviewed the health screening questions posted related to Covid-19 symptoms and travel prior to allowing members to enter the space.
- Collect their first & last name and telephone/email to contact in case of exposure.

### SAFETY

- Attendees will be required to stay at minimum 2m apart at all times, unless they are part of the same party. This includes:
  - Waiting in line to register
  - While providing their information
  - During the meeting
- Chairs will be placed to indicate where people can sit.
- The Mayor will be at least 3 m apart from public.
- Masks are strongly recommended.
- Hand sanitizer will be available and encouraged.

### SIGNAGE

- A sign board will be placed at the entrance to the event listing the screening questions.
- This safety plan will be posted for public information.